



**FOIA – Affidavit of Indigence**

The City of Traverse City charges a reasonable processing fee to fulfill FOIA Requests. Pursuant to Section 4 of the Freedom of Information Act, this affidavit is submitted in support of a request that the City of Traverse City waive the first \$20.00 of the processing fee for the request dated \_\_\_\_\_ for records relating to \_\_\_\_\_

I, \_\_\_\_\_, do affirm or swear under penalty of perjury that I am not submitting this request in conjunction with outside parties in exchange for payment or other remuneration, and:

\_\_\_\_\_ 1. I am receiving public assistance, or

\_\_\_\_\_ 2. I am unable to pay the cost for the following reasons: \_\_\_\_\_

\_\_\_\_\_  
Signature of Requester

STATE OF MICHIGAN )  
 )ss.  
COUNTY OF GRAND TRAVERSE )

Acknowledged by \_\_\_\_\_ before me on the \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_

Signature \_\_\_\_\_

Printed name \_\_\_\_\_

Notary public, State of Michigan, County of \_\_\_\_\_  
My commission expires \_\_\_\_\_

Return to City Clerk  
Benjamin C. Marentette, MMC  
City Clerk/FOIA Coordinator  
400 Boardman Avenue  
Traverse City, MI 49684  
231.922.4480  
tcclerk@traversecitymi.gov