



February 13, 2014

Bidder:

The City of Traverse City will receive sealed bids in the Office of the City Manager, Second floor, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, 49684, until **Tuesday, February 25, 2014, at 10:00 a.m.** for the following:

**INDUSTRIAL LIFT TRUCK
ONE (1) 10,000# CAPACITY
(specifications attached)**

If the specifications are obtained from the City's new updated website link at: http://www.traversecitymi.gov/bids_and_rfps.asp, it is the sole responsibility of the Bidder to check the website for updates and addenda prior to the bid being submitted. Bidder may also sign up to receive notifications when bids and RFPs are posted by sending an e-mail requesting same to jdalton@traversecitymi.gov

The City of Traverse City reserves the right to accept or reject any or all bids, waive irregularities, and to accept the bids either on an entire or individual basis that is in the best interest of the City.

The City accepts no responsibility for any expense incurred by the Bidder in the preparation and presentation of a bid. Such expenses shall be borne exclusively by the Bidder. Only the successful Bidder will be notified. If you so desire, you may call for results.

You must indicate on the outside of the sealed envelope that the bid is for the "**Lift Truck.**"

You must submit **TWO (2) SEALED COPIES** of the bid to the City Manager's Office prior to the above-indicated time and date or the bid will not be accepted. Telefaxed or E-Mail bids will not be accepted.

Please note that if you have previously submitted an informal quote, you will still need to submit a sealed bid prior to the date and time specified above in order to be considered. Please ensure that all requirements listed in the specifications are met.

If you have any questions, please contact Scott Meter, Garage Superintendent, at (231) 922-4900, ext. 111 before the bid is submitted.

PLEASE SUBMIT BID TO:

Julie Dalton, Purchasing Agent
400 Boardman Avenue, 2nd floor
Traverse City, MI 49684

SPECIFICATION - INDUSTRIAL LIFT TRUCK - ONE 10,000# CAPACITY

MINIMUM REQUIREMENTS: THE ATTACHED DETAILED SPECIFICATION SHALL BE CONSTRUED AS MINIMUM. SHOULD MANUFACTURER'S CURRENT PUBLISHED DATA OR SPECIFICATIONS EXCEED THESE, SUCH STANDARDS SHALL BE CONSIDERED MINIMUM AND FURNISHED. ALL INTEGRAL PARTS NOT SPECIFICALLY MENTIONED IN THE SCOPE OF THESE SPECIFICATIONS WHICH ARE NECESSARY TO PROVIDE A COMPLETE WORKING UNIT SHALL BE FURNISHED.

SILENCE OF SPECIFICATIONS: THE APPARENT SILENCE OF THIS SPECIFICATION AND ANY SUPPLEMENTAL SPECIFICATION AS TO ANY DETAILS OR THE OMISSION FROM IT OF A DETAILED DESCRIPTION CONCERNING ANY POINT SHALL BE REGARDED AS MEANING THAT ONLY THE BEST COMMERCIAL PRACTICES ARE TO PREVAIL AND THAT ONLY MATERIAL OF FIRST QUALITY AND CORRECT TYPE, SIZE AND DESIGN ARE TO BE USED. ALL WORKMANSHIP IS TO BE FIRST QUALITY. ALL INTERPRETATIONS OF THIS SPECIFICATION SHALL BE MADE UPON THE BASIS OF THIS STATEMENT.

COMPLIANCE: BIDDERS SHALL ENTER "COMPLY" UNDER THE COLUMN ENTITLED "BIDDER PROPOSES TO FURNISH" FOR EACH ITEM IN COMPLIANCE WITH SPECS. IF THE BIDDER PROPOSES TO FURNISH AN ITEM NOT IN COMPLIANCE (EITHER EXCEEDING OR NOT MEETING), BIDDERS SHALL NOTE SUCH EXCEPTIONS UNDER THIS COLUMN. (IF ADDITIONAL SPACE IS REQUIRED, WRITTEN EXPLANATIONS, MANUFACTURERS' PUBLICATIONS, ETC. MAY BE ATTACHED.) **IF NO ENTRY IS MADE IN THE COLUMN FOLLOWING A SPECIFIC REQUIREMENT, THE CITY WILL ASSUME THAT THE BIDDER WILL PRECISELY AND EXACTLY MEET THE SPECIFICATIONS FOR THAT PARTICULAR ITEM.**

THE CITY OF TRAVERSE CITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, WAIVE IRREGULARITIES, AND TO ACCEPT THE BIDS EITHER ON AN ENTIRE OR INDIVIDUAL BASIS THAT ARE IN THE BEST INTEREST OF THE CITY OF TRAVERSE CITY.

ALL VEHICLES AND/OR EQUIPMENT MUST BE IN COMPLIANCE WITH ALL APPLICABLE STATE, FEDERAL, OSHA, ANSI, AND ANY OTHER SAFETY STANDARDS AND REGULATIONS IN EFFECT AT TIME OF MANUFACTURE.

IT IS THE INTENT OF THESE SPECIFICATIONS TO DESCRIBE AN INDUSTRIAL LIFT TRUCK, NEW. THERE ARE SEVERAL MAKES AND MODELS AVAILABLE THAT WILL MEET OR CLOSELY MEET THESE SPECIFICATIONS. IF THE SPECIFICATIONS REQUESTED DO NOT EXACTLY COINCIDE WITH YOUR EQUIPMENT PLEASE TAKE EXCEPTION AND BID YOUR EQUIPMENT. ALL EXCEPTIONS MUST BE NOTED IN THE "COMPLY" COLUMN AND EXPLAINED FULLY ON A SEPARATE SHEET OF PAPER. IF YOU HAVE ANY QUESTIONS PLEASE CONTACT SCOTT METEER, 231-922-4900, EXTENSION 111, **BEFORE** THE BID IS SUBMITTED

SPECIFICATION - INDUSTRIAL LIFT TRUCK - 10,000# CAPACITY YALE GP100VX, OR EQUIVALENT.

IT IS THE INTENT OF THIS SPECIFICATION TO DESCRIBE A 10,000# CAPACITY @ 24" LOAD CENTER INDUSTRIAL LIFT TRUCK.

BIDDER PROPOSES
TO FURNISH

BIDDER TO STATE MAKE AND MODEL BID: _____

ENGINE: INDUSTRIAL, LIQUID COOLED, GASOLINE
ENGINE, MINIMUM 4.3L, 98 HORSE POWER. INCLUDING
SHUT DOWN SYSTEM

TRANSMISSION: TWO SPEED POWER-SHIFT, 2F./1R.

HYDROSTATIC POWER STEERING

DUAL DRIVE - PNEUMATIC (AIR-FILLED) TIRES.
SNOW TIRES - LARGEST SIZE AVAILABLE, WIDTH
TO BE APPROX. 5 TO 6 FT.

BRAKES: Premium wet disc brakes

LED Brake and Back Up Lights

Halogen Head And Work Lights

AMBER STROBE LIGHT

SIDE SHIFTER-Shifts min. 3 inches in each direction

HYDRAULIC FORK ADJUSTER

ROPS OVERHEAD GUARD W/O DOORS,
NOT TO EXCEED 9' IN HEIGHT

Lexan cover with rain gutters over ROPS to protect operator

FORKS - MINIMUM 2.5" x 6" x 4'

BACKREST: Approx. 48" high

BIDDER PROPOSES
TO FURNISH

MAST: TWO OR THREE SECTION **BUT MUST**,
WHEN FORKS ARE 12" OFF THE GROUND, NOT
EXCEED 9' TOTAL HEIGHT. TOTAL HEIGHT OF LIFT
TRUCK (INCLUDING ROPS GUARD) NOT TO EXCEED 9'10"

MINIMUM LIFT, TOP OF FORKS - 110"

ELECTRIC BACKUP ALARM

INDUSTRIAL SEAT, ADJUSTABLE, WITH SEATBELT

INSTRUMENTS to include: Hour meter, fuel gauge, engine oil
warning light, water temp gauge, volt meter, horn

Has comprehensive on-board diagnostics to enable quick and easy
Troubleshooting

The electrical system to have sealed connectors

PARTS AND SERVICE MANUAL FOR THIS VEHICLE: Either
paper or CD acceptable.

ALL EQUIPMENT MUST BE EQUIPPED IN COMPLIANCE
WITH ALL APPLICABLE MIOSHA AND FEDERAL MOTOR
VEHICLE SAFETY STANDARDS AND REGULATIONS
IN EFFECT AT TIME OF DELIVERY. TRUCK TO COMPLY
WITH ALL APPLICABLE MANDATORY REQUIREMENTS
OF ANSI B56.1-1975 PART II SAFETY STANDARD.

BIDDERS MUST SUBMIT WITH THEIR BID COMPLETE
SPECIFICATIONS AND A COPY OF MANUFACTURER'S
LITERATURE ON THE UNIT THEY PROPOSE TO FURNISH.
ATTACH TO BID SHEET.

BIDS MUST MEET OR EXCEED SPECIFICATIONS. ALL EXCEP-
TIONS TO ABOVE SPECIFICATIONS ARE TO BE LISTED IN THE
COMPLY COLUMN AND/OR ON ANOTHER SHEET OF PAPER.

IF REQUESTED, YOU MAY BE REQUIRED AT NO CHARGE TO
THE CITY, TO PROVIDE A DEMO UNIT AT OUR LOCATION.

ANY QUESTIONS RELATIVE TO THESE SPECIFICATIONS SHOULD BE DIRECTED TO SCOTT METEER, SUPT., DIV. OF MOTOR EQUIPMENT 231-922-4900, EXTENSION 111. IF ANYTHING IS NOT CLEAR PLEASE CALL BEFORE THE BID IS SUBMITTED.

Bidder - Please complete and return

BID SUMMARY

TITLE: INDUSTRIAL LIFT TRUCK (10,000# CAPACITY)

DUE DATE: TUESDAY, FEBRUARY 25, 2014 AT 10 AM

Having carefully examined the specifications and any other applicable information, the bidder proposes to furnish all items necessary for and reasonably incidental to the proper completion of this bid. Bidder submits this bid and agrees that the bid may not be withdrawn for a period of thirty (30) days from the actual date of the opening of the bid.

Bidder understands and agrees, if selected as the successful bidder, to accept a Purchase Order / Service Order / Contract from the City and to provide proof of any required insurance.

Bidder submits this bid and agrees to meet or exceed all the City of Traverse City's requirements and specifications unless otherwise indicated in writing and attached hereto.

Bid forms are to be completed, including bid sheet, and submitted. Items not meeting specifications must be noted in the "comply" column and bidder shall fully describe every variance, exception, and/or deviation. Additional sheets may be used and submitted with bid.

Bidder is also required to submit, with the bid, the latest printed manufacturer's specifications and advertising literature on the equipment (including components) to be provided. Completed unit MUST be equipped in compliance with all applicable ANSI, OSHA, State and Federal Motor Vehicle Safety standards and regulations in effect at time of manufacture.

Bidder understands that the City reserves the right to accept any or all bids in whole or in part and to waive irregularities in any bid in the best interest of the City of Traverse City. The bids will be evaluated and awarded on the basis of the best value to the city. Criteria used will include, but not be limited to, bidder/contractor's ability, qualifications, experience, type and amount of equipment, purchase price, maintenance cost(s), insurance, resale, license and permits and overall capability meeting the needs of the City of Traverse City. The City is sales tax exempt – Government.

The Bidder certifies that it is in compliance with the City's Nondiscrimination Policy as set forth in Administrative Order No. 47 and Chapter 605 of the City's Codified Ordinances.

The Bidder certifies that none of the following circumstances have occurred with respect to the Bidder, an officer of the Bidder, or an owner of a 25% or more share in the Bidder's business, within 3 years prior to the bid:

(a) conviction of a criminal offense incident to the application for or performance of a contract;

(b) conviction of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense which currently, seriously and directly reflects on the Bidder's business integrity;

(c) conviction under state or federal antitrust statutes;

(d) attempting to influence a public employee to breach ethical conduct standards; or

(e) conviction of a criminal offense or other violation of other state, local, or federal law, as determined by a court of competent jurisdiction or an administrative proceeding, which in the opinion of the City indicates that the bidder is unable to perform responsibility or which reflects a lack of integrity that could negatively impact or reflect upon the City of Traverse City, including but not limited to, any of the following offenses or violations of:

i. The Natural Resources and Environmental Protection Act.

ii. A persistent and knowing violation of the Michigan Consumer Protection Act.

iii. Willful or persistent violations of the Michigan Occupational Health and Safety Act.

iv. A violation of federal, local, or state civil rights, equal rights, or non-discrimination laws, rules, or regulations.

v. Repeated or flagrant violations of laws related to the payment of wages and fringe benefits.

(f) the loss of a license or the right to do business or practice a profession, the loss or suspension of which indicates dishonesty, a lack of integrity, or a failure or refusal to perform in accordance with the ethical standards of the business or profession in question.

Pre-delivery Inspection: Successful bidder shall make a complete inspection of vehicle (and/or equipment) to insure it meets specifications and perform any pre-delivery service(s) required before the vehicle is delivered. Acceptance shall be subject to complete inspection and approval of the City.

Terms: Net Cash. Payment will be made as soon as possible after delivery/acceptance of vehicle/equipment. Price quoted shall include any title fee and all delivery costs to the City Garage, 625 Woodmere Ave., Traverse City, MI 49686.

Bidder certifies that as of the date of this bid, Bidder's company or Bidder is not in arrears to the City of Traverse City for debt or contract and is in no way a defaulter as provided in Section 152, Chapter XVI of the Charter of the City of Traverse City.

The City may require an in house equipment demonstration for your bid to be considered.

Bidder agrees that the bid may not be withdrawn for a period of sixty (60) days from the actual date of the opening of the bid.

Price Quoted shall include all delivery costs to the City Garage, 625 Woodmere Ave, Traverse City, MI 49686.

POSSIBLE TRADE IN. The City may wish to trade in its 1998 Yale GP100MG., 4.3L GM Gas, Approx. 1900 hours. If the City accepts the trade in offer, the City will remit full price for the new unit, and will require a check for the trade-in amount when the old unit is picked up.

AMOUNT OFFERED FOR OLD UNIT \$ _____

ATTACH SPECIFICATION SHEET OF VEHICLE BEING BID TO THIS BID SHEET.

YEAR, MAKE, MODEL OF 10,000# UNIT BID:

TOTAL COST \$ _____

WARRANTY: _____

EXPECTED DELIVERY DATE: _____
(Length of time after receipt of purchase order)

Submitted by:

Signature

Company Name

Name and Title (Print)

Company Address

Phone

Fax

City, State, Zip

Sole proprietorship/partnership/corporation

If corporation, state of corporation