

## **Minutes**

### **The City of Traverse City and Charter Township of Garfield Recreational Authority Board of Directors**

**September 3, 2014**

A regular meeting of the Recreational Authority Board of Directors was called to order in the Visitor Center Meeting Room, Historic Barns Park, 1490 Red Drive, Traverse City, Michigan, at 7:33 p.m.

The following Directors were present, constituting a quorum: Michael Groleau, Secretary; Tim Hughes, Treasurer; Molly Agostinelli; Chris Bzdok (arrived 7:57 p.m.); and Matt McDonough.

The following Directors were absent (excused): Ross Biederman, Chair; and Jeanine Easterday.

Secretary Groleau presided at the meeting.

#### **1.**

The first item being “Consideration of approving the minutes of the special meeting of August 13, 2014,” Secretary Groleau introduced this matter. The following individual addressed the Board:

Matt Cowall, Executive Director

Moved by Hughes, seconded by Agostinelli, that the minutes of the special meeting of August 13, 2014, be approved.

CARRIED.

#### **2.**

The next item being “Reports,” Secretary Groleau introduced this matter. The following individuals addressed the Board:

Matt Cowall, Executive Director  
Sarna Salzman, SEEDS  
Ray Kendra, Environment Architects

Michael Haynes, TCCG  
Karen Schmidt, BGHBP  
Tom Vitale, GTCD  
Dan Tholen, Rolling Centuries Farm  
Emmy Lou Cholak, Rolling Centuries Farm

Moved by McDonough, seconded by Bzdok, that the competitive bidding process be waived, and that the Chair and Secretary be authorized to execute an agreement with Tobin & Company, PC, in the amount of \$2,300 for professional audit services for the fiscal year ending June 30, 2014, subject to approval as to form by General Counsel and to substance by the Executive Director.

CARRIED.

**3.**

The next item being “Consideration of updated user agreements and event management for Historic Barns Park,” Secretary Groleau introduced this matter. The following individual addressed the Board:

Matt Cowall, Executive Director

Moved by Agostinelli, seconded by Hughes, that the Historic Barns Park Use Policy and Application for Permit be approved.

CARRIED.

Moved by Bzdok, seconded by Agostinelli, that the Executive Director be authorized to issue a request for proposals for an event facility management consultant.

CARRIED.

**4.**

The next item being “Consideration of conceptual design for kiosk at

Historic Barns Park,” Secretary Groleau introduced this matter. The following individuals addressed the Board:

Matt Cowall, Executive Director  
Jeanne Snow, BGHBP

No action was taken.

**5.**

The next item being “Report regarding payment of expenditures,” Secretary Groleau introduced this matter. The following individual addressed the Board:

Matt Cowall, Executive Director

No action was taken.

**6.**

The next item being “Public Comment,” Secretary Groleau introduced this matter. The following individuals addressed the Board:

Emmy Lou Cholak, Rolling Centuries Farm  
Jeanne Snow, BGHBP

There being no objection, Secretary Groleau declared the meeting adjourned at 8:54 p.m.

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Matt Cowall, Executive Director