

## **Minutes**

### **The City of Traverse City and Charter Township of Garfield Recreational Authority Board of Directors**

**December 3, 2014**

A regular meeting of the Recreational Authority Board of Directors was called to order in the Second Floor Large Meeting Room, Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan, at 7:03 p.m.

The following Directors were present, constituting a quorum: Ross Biederman, Chair; Michael Groleau, Secretary; Tim Hughes, Treasurer; Molly Agostinelli; and Jeanine Easterday.

The following Directors were absent (excused): Chris Bzdok and Matt McDonough.

Chair Biederman presided at the meeting.

#### **1.**

The first item being “Consideration of approving the minutes of the regular meeting of November 5, 2014, and the special meeting of November 20, 2014,” Chair Biederman introduced this matter. The following individual addressed the Board:

Matt Cowall, Executive Director

Moved by Groleau, seconded by Hughes, that the minutes of the regular meeting of November 5, 2014, and the special meeting of November 20, 2014, be approved.

CARRIED.

#### **2.**

The next item being “Reports,” Chair Biederman introduced this matter. The following individuals addressed the Board:

Matt Cowall, Executive Director

Tom Vitale, GTCD  
Karen Schmidt, BGHBP  
Sarna Salzman, SEEDS  
Michael Haynes, TCCG  
Kurt Schmidt, BGHBP

No action was taken.

**3.**

The next item being “Consideration of EPA Brownfield Cleanup Grant Memorandum of Decision,” Chair Biederman introduced this matter. The following individuals addressed the Board:

Matt Cowall, Executive Director  
Tonya Lewandowski, ECT

Moved by Easterday, seconded by Groleau, that the Memorandum of Decision be approved for submission to U.S. EPA.

CARRIED.

**4.**

The next item being “Review of insurance renewal for 2015,” Chair Biederman introduced this matter. The following individuals addressed the Board:

Matt Cowall, Executive Director  
Paul Olson, Municipal Underwriters of Michigan

Moved by Groleau, seconded by Hughes, that the Recreational Authority’s liability and property insurance policy with Municipal Underwriters of Michigan be approved for the period of December 15, 2014, through December 15, 2015; and that payment in the amount of \$3,186 be authorized, with funds available in the Operating Fund, Insurance & Bonds Line Item.

CARRIED.

**5.**

The next item being “Review of draft zoning ordinance for the Grand Traverse Commons,” Chair Biederman introduced this matter. The following individual addressed the Board:

Matt Cowall, Executive Director

No action was taken.

**6.**

The next item being “Consideration of event management consulting contract,” Chair Biederman introduced this matter. The following individual addressed the Board:

Matt Cowall, Executive Director

Moved by Hughes, seconded by Agostinelli, that the Chair and Secretary be authorized to execute an agreement with Events North for it to provide Event Management Consulting Services to the Authority, in the amount of \$31,500, with funds available in the Operating Fund, Professional Services Line Item, such agreement subject to approval as to substance by the Executive Director and to form by General Counsel.

CARRIED.

**7.**

The next item being “Report regarding payment of expenditures,” Chair Biederman introduced this matter. The following individual addressed the Board:

Matt Cowall, Executive Director

No action was taken.

**8.**

The next item being “Public Comment,” Chair Biederman introduced this matter. The following individuals addressed the Board:

None.

There being no objection, Chair Biederman declared the meeting adjourned at 8:43 p.m.

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Matt Cowall, Executive Director