



City Commission Ad Hoc Committee
City Manager Recruitment

1:30 PM

Thursday, April 23, 2015

Located in: The Second Floor Conference Room

Governmental Center

Traverse City, MI 49684

Posted: Monday, April 21, 2015

If you are planning to attend the meeting and you have a disability requiring any special assistance at the meeting, please notify the City Clerk, immediately.

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City Commission:

c/o Benjamin C. Marentette, MMC, City Clerk
(231) 922-4480

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Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

AGENDA

1. Consideration of approving the minutes of the April 13, 2015 meeting.
2. Discuss potential interview questions for City Manager Candidate Interviews.
3. Public Comment
4. Adjournment

**City Commission Ad Hoc Committee
City Manager Recruitment
Minutes
Meeting of April 13, 2015**

A meeting of the City Commission Ad Hoc Committee: City Manager Recruitment was called to order on Monday, April 13, 2015 at 1:05 p.m. in the Second Floor Conference Room, 400 Boardman Avenue, Traverse City, Michigan.

The following Commissioners were present, constituting a quorum: Commissioner Richardson, Commissioner Easterday and Commissioner Werner.

Staff present: Jamie Caroffino, Human Resource Generalist and Benjamin Marentette, City Clerk.

The following Commissioners were absent: none.

1. The first item being: "Consideration of approving minutes of the March 24, 2015 meeting."

It was moved by Werner, seconded by Richardson, that the minutes of the March 24, 2015 meeting be approved.

CARRIED unanimously.

There being no objection, the order of the agenda was modified to consider item #3 next.

2. Next item being, "discussion regarding the Interview and Selection Process."

The Committee discussed updates and revisions to the "Candidate Interview Procedure".

3. Next item being, "discuss potential interview questions for City Manager Candidate Interviews."

Moved by Richardson, seconded by Werner, that the ad hoc committee enter into closed session to discuss the public employment examination questions for the position of City Manager, as authorized by MCL 15.268(h).

Roll Call:

Yes – Richardson, Easterday, Werner

No – none

CARRIED unanimously.

The ad hoc entered into closed session at 2:01 p.m. and returned to open session at 2:11 p.m.

4. Next item, "public comment."

None.

There being no objection, Commissioner Easterday declared the meeting adjourned at 2: 12 p.m.

Jamie Caroffino, Human Resource Generalist
Recording Secretary