

ADDENDUM NO. 1

PROJECT: **EIGHTH STREET PLANNING AND DESIGN CHARRETTE**
ISSUED: **Monday, January 11, 2016**
FROM: **Russell Soyring, Planning Director**

This addendum is to amend the Request for Proposals for the above referenced project as follows:

The Proposal Sheet (page 9 of 9) incorrectly listed the due date. It used to read, "DUE DATE: 2:00 p.m. on Friday, January, 26, 2016," and has been corrected to read, "DUE DATE: 2:00 p.m. on Tuesday, January 26, 2016."

Please include the revised Proposal Sheet attached to this Addendum.

Addendum Acknowledgement:

This Addendum No. 1 shall be attached to and shall become part of the RFP. Consultants must acknowledge this Addendum in the spaces provided herein and it must be included with the RFP submittal provided to the City. **FAILURE TO ACKNOWLEDGE RECEIPT OF THIS ADENDUM MAY CAUSE REJECTION OF PROPOSAL.**

ACKNOWLEDGED:

Consultant: _____
By: _____
Title: _____
Date: _____

PROPOSAL SHEET

TITLE: Eighth Street Planning and Design Charrette

DUE DATE: 2:00 p.m. on Tuesday, January 26, 2016

Having carefully examined the attached R.F.P. and any other applicable information, the undersigned proposes to furnish all items necessary for and reasonably incidental to the proper completion of this proposal.

The undersigned represents that they have experience with similar projects.

The undersigned submits this proposal and agrees to meet or exceed all requirements and specifications listed on the R.F.P., unless otherwise indicated in writing and attached hereto.

The undersigned certifies, as of the date of this proposal, not to be in arrears to the City of Traverse City for debt or contract or is in any way a defaulter as provided for in Section 152, Chapter XVI of the Charter of the City of Traverse City.

The undersigned understands and agrees, if selected to be awarded this work, to enter into an agreement with the City to supply this work.

The undersigned understands that the City reserves the right to accept any or all proposals in whole or in part and to waive irregularities in any proposal in the interest of the City. The Proposal will be evaluated and awarded on the basis of best value to the City. The decision criteria to be used, but will not be limited to, is price, accessories, options and overall capability to meet the needs of the City.

The undersigned agrees that the proposal may not be withdrawn for a period of 60 days from the actual date of the opening of proposals.

Not to Exceed Project Cost \$ _____

Submitted by:

Signature

Company Name

Name and Title (Print)

Company Address

Phone Fax

City, State, Zip

Email address

Sole proprietorship/partnership/corporation

If corporation, state of corporation