
The City of Traverse City

GOVERNMENTAL CENTER
400 Boardman Avenue
Traverse City, MI 49684
(231) 922-4480
tcclerk@traversecitymi.gov



Office of the Clerk

Dear Applicant:

Subject: Sewer Contractor Registration Permit Application

Enclosed is an Application for a Sewer Contractor Registration Permit which must be completed in its entirety prior to submission. Please familiarize yourself and adhere to the Traverse City Code of Ordinances Chapter 1446 *Licensing of Contractors* which can be viewed in its entirety at www.traversecitymi.gov/downloads/1446.pdf.

When submitting your application, please include the following:

- 1). \$20 Application Fee;
- 2). \$4,000 Surety Bond (Michigan licensed Master Plumbers are exempt from this requirement);
- 3). Copy of current builder's/master plumber's license.

Please note that all Sewer Contractor Registration Permits will expire on December 31 of each year.

Once your application and required documents have been received, the City Clerk's Office will obtain approvals from the appropriate departments. Once all departments have approved your request, the City Clerk's Office will issue you a formal ***Sewer Contractor Registration Permit***.

We hope this information is helpful! The City of Traverse City looks forward to working with you to compliment the living experience in Traverse City! Should you have any questions, please feel free to contact anyone in the City Clerk's Office at (231) 922-4480 or contact Kim Lautner, Registration/Licensing Clerk at klautner@traversecitymi.gov.

Most Sincerely,



Benjamin C. Marentette, CMC
City Clerk

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12/19/13

