



**City Commission Ad Hoc Committee**  
*Sidewalk Café Ordinance Review*

**1:30 PM**

**Wednesday, May 21, 2014**

**Located in: The Second Floor Conference Room**  
**Governmental Center**

**Traverse City, MI 49684**

**Posted: Friday, May 16, 2014 at 10:30 AM**

If you are planning to attend the meeting and you have a disability requiring any special assistance at the meeting, please notify the City Clerk, immediately.

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City Commission:  
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400 Boardman Avenue  
Traverse City, MI 49684

**AGENDA**

1. Consideration of approving the minutes of May 8, 2014 meeting.
2. Discussion regarding the percentage of permit fee revenue to be set aside for parklets.
3. Discussion regarding the Planning Director's recommendation that cafes generally be allowed on all streets where the posted speed limit is 25MPH or less.
4. Public Comment
5. Adjournment

## City Commission Ad Hoc Committee

### Sidewalk Café Ordinance Review

#### Minutes

#### Meeting of May 8, 2014

A meeting of the City Commission Ad Hoc Committee: Sidewalk Café Ordinance Review was called to order on Thursday, May 8, 2014 at 1:15 p.m. in the Second Floor Committee Room, 400 Boardman Avenue, Traverse City, Michigan.

The following Commissioners were present, constituting a quorum: Commissioner Budros, Commission Carruthers, and Commissioner Easterday.

The following Commissioners were absent: None.

Staff in attendance: Jered Ottenwess and Benjamin Marentette.

1. The first item being: "Consideration of approving the minutes of March 13, 2014."

It was moved by Budros, seconded by Easterday, to approve the minutes of March 13, 2014.

CARRIED unanimously.

2. Next item being: "Review and discuss recommendations made by the Downtown Development Authority and Downtown Traverse City Association."

Recommendation #1: Adopted by consensus with a 4 foot clear pathway and sleeve requirements in sidewalk.

Recommendation #2: That sidewalk tables, chairs, and barriers be removed (placed inside) when business closes.

Recommendation #3: The neighbor's approval not is required.

Recommendation #4: Only the address street is allowed.

3. Next item being: "Discussion regarding recommendations to the City Commission regarding Outdoor Cafes."

By consensus, smoking will not be allowed, the areas will be open to the public, not just patrons of the establishment, and alcohol will be included.

4. Next item being: "Discussion regarding the minimum clear pathway for outdoor cafes.

By consensus, the minimum clear pathway will be 4 feet. A variance may be granted by the ADA Coordinator. Sleeves will be required to assure compliance at all times, effective May, 2015.

5. Next item being, "Public Comment."

None.

The meeting was declared adjourned at 2:30 p.m.

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Commissioner Easterday,  
Recording Secretary

DRAFT

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# Memorandum

The City of Traverse City



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TO: City Commission Ad Hoc Committee on Sidewalk Cafes:  
Mayor Pro Tem Jim Carruthers, Chairman  
Commissioner Barbara Budros  
Commissioner Jeanine Easterday

COPY: Jered Ottenwess, City Manager  
Penny Hill, Assistant City Manager/ADA Coordinator  
Lauren Tribble-Laucht, City Attorney  
Rob Bacigalupi, DDA Executive Director  
Colleen Paveglio, DDA Deputy Director/Marketing  
Russ Soyring, City Planning Director  
Katie Lowran, Deputy City Clerk

FROM: Benjamin C. Marentette, City Clerk

DATE: May 16, 2014

SUBJECT: May 21<sup>st</sup> Committee Meeting

At the May 8<sup>th</sup> meeting, the Ad Hoc Committee discussed various questions relating to platform and sidewalk cafes. There were however, two outstanding issues left for discussion.

The first item to consider is what percentage of the permit fee revenue from platform and sidewalk cafes should be set aside for parklets in the city. The final item is to discuss whether or not the committee concurs with the Planning Director's recommendation that cafes generally be allowed on all streets where the posted speed limit is 25 MPH or less, rather than just the DDA area.

If I may of any further assistance, please feel free to contact me.

Thank you!