The City of Traverse City

Office of the City Manager

GOVERNMENTAL CENTER

400 Boardman Avenue

Traverse City, MI 49684

September 11, 2015

Bidder:

The City of Traverse City will receive sealed bids in the Office of the City Manager, Second floor, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, 49684, until **Thursday, September 24, 2015, at 2:00 p.m.** for the following:

2000 tons of Screened 2NS Sand
The above is to be delivered as requested to the Streets Division
625 Woodmere Avenue, Traverse City, Michigan
(specifications attached)

If the specifications are obtained from the City's new updated website link at: http://www.traversecitymi.gov/bids_and_rfps.asp, it is the sole responsibility of the Bidder to check the website for updates and addenda prior to the bid being submitted. Bidder may also sign up to receive notifications when bids and RFPs are posted by sending an e-mail requesting same to jdalton@traversecitymi.gov

The City of Traverse City reserves the right to accept or reject any or all bids, waive irregularities, and to accept the bids either on an entire or individual basis that is in the best interest of the City.

The City accepts no responsibility for any expense incurred by the Bidder in the preparation and presentation of a bid. Such expenses shall be borne exclusively by the Bidder.

Only the successful Bidder will be notified. If you so desire, you may call for results.

You must indicate on the outside of the sealed envelope that the bid is for the **"Sand Bid."**

You must submit **TWO (2) SEALED COPIES** of the bid to the City Manager's Office prior to the above-indicated time and date or the bid will not be accepted. Telefaxed or E-Mail bids will not be accepted.

Please note that if you have previously submitted an informal quote, you will still need to submit a sealed bid prior to the date and time specified above in order to be considered. Please ensure that all requirements listed in the specifications are met.

If you have any questions, please contact Mark Jones, Streets Superintendent, at (231) 922-4900, ext. 112, before the bid is submitted.

PLEASE SUBMIT BID TO: Julie Dalton, Purchasing Agent
400 Boardman Avenue, 2nd floor
Traverse City, MI 49684

Bidder: Must complete and return this sheet

GENERAL SPECIFICATIONS

2 NS Sand **Comply**

2000 TONS OF 2NS Screened Sand meeting the following criteria:

100 %	**(percent) passing the 3/8" sieve**
95-100 %	**(percent) passing the #4 sieve**
65 - 95%	**(percent) passing the # 8 sieve**
35-75%	**(percent) passing the #16 sieve**
20 - 55%	**(percent) passing the #30 sieve**
10-30 %	**(percent) passing the #50 sieve**
0-10%	**(percent) passing the #100 sieve**

and having a fineness modulus of 2.50 to 3.35 and a loss by wash of 0 to 3.0% (percent). _____

If you comply, please indicate on Bid Summary Sheet and attach copy of sieve analysis:

Attached: ___ Yes ____ No.

Material is to be delivered to the Department of Public Services, by November 13, 2015.

Bid is to state terms and delivery promise.

_____

_____

If your product does not meet the above criteria: Please indicate variances and provide an explanation below:

_____

_____

If you take exception, please indicate on blank provided and provide explanation. Attach additional sheet if required.

_____

_____

Bidder: Must complete and return these sheets

BID SUMMARY

TITLE: **2000 tons of Screened 2NS Sand**

DUE DATE: **Thursday, September 24, 2014, at 2:00 p.m.**

Having carefully examined the attached specifications and any other applicable information, the undersigned proposes to furnish all items necessary for and reasonably incidental to the proper completion of this bid. Bidder submits this bid and agrees to meet or exceed all requirements and specifications unless otherwise indicated in writing and attached hereto.

Bidder certifies that as of the date of this bid the Company or he/she is not in arrears to the City of Traverse City for debt or contract and is in no way a defaulter as provided in Section 152, Chapter XVI of the Charter of the City of Traverse City.

Bidder understands and agrees, if selected as the successful Bidder, to accept a Purchase Order / Service Order / Contract and to provide proof of the required insurance.

The Bidder shall comply with all applicable federal, state, local and building codes, laws, rules and regulations and obtain any required permits for this work.

The Bidder certifies that it is in compliance with the City's Nondiscrimination Policy as set forth in Administrative Order No. 47 and Chapter 605 of the City's Codified Ordinances.

The Bidder certifies that none of the following circumstances have occurred with respect to the Bidder, an officer of the Bidder, or an owner of a 25% or more share in the Bidder's business, within 3 years prior to the bid:

(a) conviction of a criminal offense incident to the application for or performance of a contract;

(b) conviction of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense which currently, seriously and directly reflects on the Bidder's business integrity;

(c) conviction under state or federal antitrust statutes;

(d) attempting to influence a public employee to breach ethical conduct standards; or

(e) conviction of a criminal offense or other violation of other state, local, or federal law, as determined by a court of competent jurisdiction or an administrative proceeding, which in the opinion of the City indicates that the bidder is unable to perform responsibility or which reflects a lack of integrity that could negatively impact or reflect upon the City of Traverse City, including but not limited to, any of the following offenses or violations of:

i. The Natural Resources and Environmental Protection Act.

ii. A persistent and knowing violation of the Michigan Consumer Protection Act.

iii. Willful or persistent violations of the Michigan Occupational Health and Safety Act.

iv. A violation of federal, local, or state civil rights, equal rights, or non-discrimination laws, rules, or regulations.

v. Repeated or flagrant violations of laws related to the payment of wages and fringe benefits.

(f) the loss of a license or the right to do business or practice a profession, the loss or suspension of which indicates dishonesty, a lack of integrity, or a failure or refusal to perform in accordance with the ethical standards of the business or profession in question.

Bidder understands that the City reserves the right to accept any or all bids in whole or part and to waive irregularities in any bid in the best interest of the City. The bid will be evaluated and awarded on the basis of the best value to the City. The criteria used by the City may include, but will not be limited to: ability, qualifications, timeframe, experience, price, type and amount of equipment, accessories, options, insurance, permits, licenses, other pertinent factors and overall capability to meet the needs of the City. The City is sales tax exempt – Government.

Bidder agrees that the bid may not be withdrawn for a period of thirty (30) days from the actual date of the opening of the bid.

2000 TONS 2NS Screened Sand
TO BE DELIVERED AS REQUESTED TO 625 WOODMERE AVE, TRAVERSE CITY, MI

COST$_____PER TON TOTAL COST$_____

COMPLY WITH GENERAL SPECIFICATIONS: YES_____NO_____

Submitted by:

_____	_____
Signature	Company Name
_____	_____
Name and Title (Print)	Company Address
_____	_____
Phone Fax	City, State, Zip
	_____
	Sole proprietorship/partnership/corporation
	_____
	If corporation, state of corporation