

# DESIGNING THE TRAVERSE CITY PIER

Inaugural Pier Study Committee Meeting

April 10, 2014

10 a.m. – 12 noon

Rotary Charities of Traverse City Conference Room

2<sup>nd</sup> Floor

Traverse City Area Chamber of Commerce Building

202 E. Grandview Parkway

Traverse City, Michigan

I. Welcome (Mayor Michael Estes)

II. Introductions (Meeting Facilitator: Tim Ervin)

II. Project Purpose: Design of the Traverse City Pier, Funded by the Great Lakes Fishery Trust

A. Why are we at this point? “Your Bay, Your Say” and the Bayfront Plan (Russ Soyring and Missy Luick, City of Traverse City Planning Department) **Handouts**

B. GLFT Grant – Scope of Work and Timetable **Handouts** (Tim Ervin)

III. Development Team Purposes

A. Finalize & disseminate RFQ

B. Screen and interview candidates

C. Recommend candidate to City

D. Help engage all interests in the process

E. Stay informed, provide input through design phase

IV. Quality Based Selection Process **Handout**

VI. Roundtable

A. What are our questions?

B. Who are the key stakeholders?

C. Project transparency and communications

VII. Next Steps

A. Request for qualifications draft

B. Next meeting date and purpose(s)

C. Initiate communications with stakeholders

VIII. Meeting Evaluation and Adjourn