
The City of Traverse City

Office of the City Manager

GOVERNMENTAL CENTER
400 Boardman Avenue
Traverse City, Michigan 49684
(231) 922-4440
(231) 922-4476 Fax



June 17, 2014

Bidder:

The City of Traverse City will receive sealed bids in the Office of the City Manager, Second floor, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, 49684, until **Monday, June 30, 2014, at 10:00 a.m.** for the following:

FOUR (4) PICKUP TRUCKS AND ONE (1) CARGO VAN
(specifications attached)

If the specifications are obtained from the City's new updated website link at: http://www.traversecitymi.gov/bids_and_rfps.asp, it is the sole responsibility of the Bidder to check the website for updates and addenda prior to the bid being submitted. Bidder may also sign up to receive notifications when bids and RFPs are posted by sending an e-mail requesting same to jdalton@traversecitymi.gov

The City of Traverse City reserves the right to accept or reject any or all bids, waive irregularities, and to accept the bids either on an entire or individual basis that is in the best interest of the City.

The City accepts no responsibility for any expense incurred by the Bidder in the preparation and presentation of a bid. Such expenses shall be borne exclusively by the Bidder.

Only the successful Bidder will be notified. If you so desire, you may call for results.

You must indicate on the outside of the sealed envelope that the bid is for the **"4 Pickup Trucks and 1 Cargo Van."**

You must submit **TWO (2) SEALED COPIES** of the bid to the City Manager's Office prior to the above-indicated time and date or the bid will not be accepted. Telefaxed or E-Mail bids will not be accepted.

Please note that if you have previously submitted an informal quote, you will still need to submit a sealed bid prior to the date and time specified above in order to be considered. Please ensure that all requirements listed in the specifications are met.

If you have any questions, please contact Scott Meteer, Garage Superintendent, at (231) 922-4900 ext. 111 before the bid is submitted.

PLEASE SUBMIT BID TO: Julie Dalton, Purchasing Agent, City Manager's Office,
400 Boardman Avenue, 2nd floor, Traverse City, MI 49684

SPECIFICATION: Four pickup trucks, one cargo van.

MINIMUM REQUIREMENTS: The attached detailed specification shall be construed as minimum. Should manufacturer's current published data or specifications exceed these, such standards shall be considered minimum and furnished. All integral parts not specifically mentioned in the scope of these specifications which are necessary to provide a complete working unit shall be furnished.

SILENCE OF SPECIFICATIONS: The apparent silence of this specification and any supplemental specification as to any details or the omission from it of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only material of first quality and correct type, size, and design are to be used. All workmanship is to be first quality. All interpretations of this specification shall be made upon the basis of this statement.

COMPLIANCE: Bidder must complete and return the enclosed bid forms, including bid sheet. Enter "COMPLY" in the "BIDDER PROPOSES TO FURNISH" column if your equipment meets or exceeds the requested specification. If your equipment does not comply with the requested specification then enter "EXCEPTION" or other information which may pertain. If the item is equivalent then please indicate that fact. All exceptions must be fully explained in the "bidder proposes to furnish" column or on another sheet of paper. If nothing is written in the column then the City will assume that the bidder will precisely and exactly meet the specifications requested.

THE CITY OF TRAVERSE CITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, WAIVE IRREGULARITIES, AND TO ACCEPT THE BIDS EITHER ON AN ENTIRE OR INDIVIDUAL BASIS THAT ARE IN THE BEST INTEREST OF THE CITY OF TRAVERSE CITY.

IN ANY CIRCUMSTANCE DURING OR PRIOR TO DELIVERY OF THE VEHICLE/EQUIPMENT, WHEREUPON THE CITY OF TRAVERSE CITY (CUSTOMER) BECOMES ELIGIBLE TO RECEIVE A REBATE FOR ANY VEHICLE PURCHASED UNDER THIS BID, IT SHALL BE THE SUCCESSFUL BIDDERS RESPONSIBILITY TO INFORM SCOTT METEER, SUPT., DIV. OF MOTOR EQUIPMENT, OF ITS QUALIFICATION FOR SUCH REBATE AND TO ADVISE THE PROCEDURES FOR OBTAINING SUCH REBATES.

It is the intent of these specifications to describe (4) pickup trucks, and one van, per the following specifications. There are numerous makes and models of equipment available that will meet or closely meet these criteria. If the specifications requested do not exactly coincide with your equipment you may take exception and bid your equipment. All exceptions must be noted and fully explained on a separate sheet of paper.

If you have ANY questions, or are unclear about what we may be requesting, please contact Mr. Scott Meteor at, 231-922-4900, ext. 111. Please ask questions or request clarifications before the bid is submitted.

TRUCK NUMBER 1

SPECIFICATION: Super Cab-Current Model Year-2014. Four Wheel Drive-7350# GVW Ford F150, or equiv.

BIDDER PROPOSES
TO FURNISH

MAKE & MODEL OF VEHICLE BID: _____

PAYLOAD OF VEHICLE BID: _____ #

BIDDER TO COMPLETE: GCWR of vehicle bid _____ #

SUPER CAB, two full size doors, two half size doors _____

Box: 6.5 foot _____

WHEELBASE: approx. 145" _____

FRONT AXLE: double wishbone, coil-over shock IFS. _____

REAR AXLE: State Rated Capacity. _____

RATIO: 3.55:1 _____

LIMITED SLIP, or locking. _____

SUSPENSION: (GAWR) _____

FRONT: State Rated Capacity _____

REAR: State Rated Capacity _____

SHOCKS: Heavy Duty - Front and Rear _____

STABILIZER BAR: Front _____

TIRES: P265/70R17 AT OWL _____

SPARE: Full size spare Tire and Rim (to include jack) _____

WHEELS: Steel, Manufacturers standard. _____

ENGINE: 5.0 L, 360 HP, 380 lb.-ft. of torque. _____

ENGINE BLOCK HEATER, 110 Volt _____

TRANSMISSION: Automatic, Six Speed with Tow/Haul. _____

TRANSFER CASE: 4x4 Transfer Case - Shift on the fly. _____

SKID PLATE(S). _____

BATTERY: 12V, 750CCA, 78 amp hour minimum _____

ALTERNATOR: Heavy Duty, 155 Amp Minimum _____

COOLING SYSTEM: Heavy Duty - Highest Cooling package available _____

COOLANT RECOVERY SYSTEM _____

BIDDER PROPOSES
TO FURNISH

ANTI-FREEZE PROTECTION: To -34 degrees F. _____

BRAKE CONTROLLER: Tow Command Integrated Trailer Brake controller _____

TRAILER TOW PACKAGE. _____

BRAKES: Power, 4-wheel Disc Anti-Lock Braking System _____

POWER STEERING: Rack and Pinion. _____

TILT STEERING WHEEL _____

WIPERS: Two speed Electric, with intermittent feature. Electric windshield washers _____

RADIO: AM-FM, CD Stereo -factory installed. _____

GAUGES: Manufacturers Standard _____

CRUISE CONTROL _____

BUMPERS: Front and rear; Chrome. _____

TAIL GATE STEP _____

FRONT LICENSE PLATE BRACKET _____

LIGHTING: STANDARD (FMVSS #108 compliant) to include p/u
box cargo light and high mount brake light _____

DOME LIGHT: LH/RH Door activated _____

POWER POINT: Auxiliary – 12 volt _____

KEYS: (3) Three complete sets (Integrated key transmitters) _____

EXTERIOR PAINT: Blue Jeans Metallic _____

INTERIOR COLOR: Steel _____

SEATS: Heavy Duty Cloth bucket seats, w/.center console, w/driver lumbar _____

Front passenger side assist/grab handle. _____

REAR SEAT: Cloth bench seat _____

POWER WINDOWS. _____

POWER DOOR LOCKS, w/keyless entry _____

POWER MIRRORS _____

TINTED WINDOWS _____

AIR CONDITIONING – Manual _____

AIR BAGS: Manufacturer’s standard Driver and Passenger requested. _____

BIDDER PROPOSES
TO FURNISH

SUNVISORS: Driver and Passenger _____

FLOOR COVERING: Full, Black Vinyl _____

FUEL TANK - Single – Manufacturer’s standard. _____

BOX LINER: "Rhino" spray in box liner _____

AFTERMARKET RUSTPROOFING: "Ziebart" brand
(no exceptions) _____

SERVICE AND PARTS MANUALS: Paper or CD _____

LINE SHEETS/WINDOW STICKERS: Delivered loose with vehicle _____

TRUCK # 2 AND TRUCK #3 (identical trucks)

**SPECIFICATION: Regular Cab-Current Model Year-2014. Two Wheel Drive.
Ford F150, or equiv.**

BIDDER PROPOSES
TO FURNISH

MAKE & MODEL OF VEHICLE BID: _____

PAYLOAD OF VEHICLE BID: _____ #

BIDDER TO COMPLETE: GCWR of vehicle bid _____ #

Regular Cab _____

Box: 8 foot _____

WHEELBASE: approx. 145" _____

FRONT AXLE: double wishbone, coil-over shock IFS. _____

REAR AXLE: State Rated Capacity. _____
 RATIO: 3.731 _____
 LIMITED SLIP (locking) _____

SUSPENSION: (GAWR) _____
 FRONT: State Rated Capacity _____
 REAR: State Rated Capacity _____

SHOCKS: Heavy Duty - Front and Rear _____
 STABILIZER BAR: Front _____

TIRES: P235/75R17 AT _____
 SPARE: Full size spare Tire and Rim (to include jack) _____

BIDDER PROPOSES
TO FURNISH

WHEELS: Steel, Manufacturers standard. _____

ENGINE: 3.7L, V6, 302HP, 278 lb.-ft of torque _____

TRANSMISSION: Automatic, Six Speed with Tow/Haul. _____

BATTERY: 12V, 750CCA, 78amp hour minimum _____

ALTERNATOR: Heavy Duty, 155 Amp Minimum _____

COOLING SYSTEM: Heavy Duty - Highest Cooling package available _____

COOLANT RECOVERY SYSTEM _____

ANTI-FREEZE PROTECTION: To -34 degrees F. _____

BRAKE CONTROLLER: Tow Command Integrated Trailer Brake controller _____

TRAILER TOW PACKAGE: _____

BRAKES: Power, 4-wheel Disc Anti-Lock Braking System _____

POWER STEERING: Rack and Pinion. _____

TILT STEERING WHEEL _____

WIPERS: Two speed Electric, with intermittent feature. Electric windshield washers _____

RADIO: AM-FM Stereo -factory installed. _____

GAUGES: Manufacturers Standard _____

BACK UP ALARM, electronic _____

BUMPERS: Front and rear; Chrome. _____

TAIL GATE STEP _____

FRONT LICENSE PLATE BRACKET _____

LIGHTING: STANDARD (FMVSS #108 compliant) to include p/u box cargo light and high mount brake light _____

DOME LIGHT: LH/RH Door activated _____

POWER POINT: Auxiliary – 12 volt _____

KEYS: (3) Three complete sets for each truck (Integrated key transmitters) _____

EXTERIOR PAINT: School Bus Yellow _____

INTERIOR COLOR: Steel _____

SEATS: Heavy Duty Split Bench Seat, (40/20/40) Cloth, with safety seat belts for (3) three persons. _____

BIDDER PROPOSES
TO FURNISH

- Front passenger side assist/grab handle. _____
- TINTED WINDOWS _____
- AIR CONDITIONING – Manual _____
- AIR BAGS: Manufacturer’s standard Driver and Passenger requested. _____
- SUNVISORS: Driver and Passenger _____
- FLOOR COVERING: Full, Black Vinyl _____
- FUEL TANK - Single – Manufacturer’s standard. _____
- BOX LINER: "Rhino" spray in box liner (over the rail) _____
- AFTERMARKET RUSTPROOFING: "Ziebart" brand
(no exceptions) _____
- SERVICE AND PARTS MANUALS: Paper or CD _____
- LINE SHEETS/WINDOW STICKERS: Delivered loose with vehicle _____

TRUCK NUMBER 4

**SPECIFICATION: Full Size Van-Current Model Year- 2014. Two Wheel Drive-9,000 # GVW
Ford Transit 250, or equiv.**

BIDDER PROPOSES
TO FURNISH

- Make and Model of Vehicle Bid: _____
- Bidder to state payload and GVW of vehicle bid: Payload _____ # GVW _____ #
- Wheelbase: Approx. 130 inches _____
- BODY STYLE: Cargo Van - fixed windows in
right side sliding door, and in dual rear cargo doors _____
- ROOF HEIGHT-MEDIUM. 100.8" _____
- CARGO AREA LOAD COMPARTMENT LIGHTING PACKAGE _____
- SLIDING RIGHT SIDE CARGO DOOR _____
- ENGINE: Min. 3.6L, V6 _____
- Bidder to state engine bid and horsepower: _____

BIDDER PROPOSES
TO FURNISH

TRANSMISSION: Automatic _____

AXLE: Limited Slip. _____

HEAVY DUTY TRAILER TOW PACKAGE
(with integrated brake controller)
Transmission Oil Cooler _____

COOLING SYSTEM: Coolant Recovery System with
Anti-freeze set to -34 degrees F. _____

BRAKES: Power brakes with (4) Four wheel anti-lock _____

POWER STEERING _____

TIRES: P235/65R16 All Season Radial _____

FULL SIZE Spare Tire and Wheel _____

WHEELS/HUBCAPS: Steel, w/full silver color wheel cover
Heavy Duty Shock Absorbers
Front Stabilizer Bar _____

FUEL TANK: Minimum 25 gallons _____

BUMPERS: Manufacturer's standard - front and rear _____

BATTERY: Heavy Duty _____

ALTERNATOR: Min 200 amp _____

UPFITTER SWITCHES: 4, factory dash mounted _____

ELECTRONIC BACK UP ALARM _____

MIRRORS: Dual Exterior, Below eyeline _____

AIR CONDITIONING _____

GAUGES: Volt/Amp, Oil Pressure, Water Temp, Fuel _____

EXTERIOR COLOR: School Bus Yellow _____

BODY MOLDING / Side Protection _____

INTERIOR COLOR: Pewter _____

SEATS: Drivers and Passenger , Heavy Duty cloth
(w/inboard arm rests and driver's side manual lumbar) _____

Four sets of keys(with FOBS) _____

WIPERS: Variable Speed - Electric with Intermittent feature _____

BIDDER PROPOSES
TO FURNISH

RADIO: AM-FM Stereo with digital clock
(OE - not aftermarket) _____
POWER DOOR LOCKS AND WINDOWS _____
LICENSE PLATE BRACKET: Front _____
Rust proofing: "Ziebart" brand. (no exceptions) _____
SERVICE AND PARTS MANUALS: Paper or CD's _____
LINE SHEETS/WINDOW STICKERS: Delivered loose with vehicle _____

TRUCK NUMBER 5

**SPECIFICATION: Regular Cab-Current Model Year-2015. Four Wheel Drive.
Ford F350, or equiv.**

MAKE & MODEL OF VEHICLE BID: _____
GVW OF VEHICLE BID: _____ #
PAYLOAD OF VEHICLE BID: _____ #

REGULAR CAB, Four wheel drive, Single rear wheel _____

PICKUP BOX: 8 ft. Fleetside _____

WHEELBASE: approx. 137" to 144" specify _____
PAYLOAD: approx. 4,100# specify _____

FRONT AXLE: Monobeam Axle Capacity -approx. 6,000 lbs. _____
REAR AXLE: Rated Capacity - approx. 6,830 lbs. _____
RATIO: APPROX. 4.30 (specify ratio offered) _____
LIMITED SLIP or locking _____

POWER STEERING _____

SHOCKS: Heavy Duty - Front and Rear _____

STABILIZER BAR: Front and Rear _____

TIRES: LT245/75R-17E All Terrain (traction type Mud & Snow Radials) _____

SPARE: Full size spare Tire and Rim(to include jack) _____

WHEELS: Steel, Manufacturers standard/With Hub Caps _____

FRAME: Suitable for GVW _____

ENGINE: Minimum 5.7L V8 gas _____

TRANSMISSION: Automatic, Six Speed _____

AUXILIARY TRANSMISSION COOLER: Manufacturer's Standard _____

BIDDER PROPOSES
TO FURNISH

SKID PLATE SHIELD FOR TRANSFER CASE _____

TRANSFER CASE: 4x4 Transfer Case - 2 speed - manual _____

HUBS: Manual Locking _____

BATTERY Maintenance Free, 12V, 650CCA minimum _____

ALTERNATOR: 200 Amp Minimum _____

BACK UP ALARM, Electronic _____

COOLING SYSTEM: Heavy Duty - Highest Cooling package available _____

COOLANT RECOVERY SYSTEM _____

ANTI-FREEZE PROTECTION: To -34 degrees F. _____

MIRRORS, Exterior: Manually Telescoping, Trailer Tow, with manual
glass, below eyeline _____

MANUFACTURERS SNOW PLOW PREP PACKAGE _____

Tow PACKAGE: to include 7 pin connector, Integrated Trailer Brake
Controller, (for electric-actuated drum brakes) wiring, "Reese" type
receiver/ tow hitch, Class IV _____

MANUFACTURER'S HEAVY SUSPENSION PACKAGE _____

BIDDER TO COMPLETE: GCWR of vehicle bid _____ #

BRAKES: Power, 4-wheel Anti-Lock Braking System _____

WIPERS: Two speed Electric, with intermittent feature. Electric windshield washers _____

RADIO: AM-FM Stereo with digital clock and 2-speakers _____

GAUGES: Volt/Amp, Oil Pressure, Speedometer/Odometer, Fuel gauge. _____

BUMPERS: Front: Manufacturer's Standard
Rear: Step bumper _____

TOW HOOKS: Frame mounted, Front _____

LIGHTING: STANDARD (FMVSS #108 compliant) to include p/u box
cargo light and high mount brake light _____

DOME LIGHT: LH/RH Door activated _____

POWER POINT: Auxiliary – 12 volt _____

UPFITTER SWITCHES—(4) Located on instrument panel _____

KEYS: (3) Three complete sets _____

EXTERIOR PAINT: School Bus Yellow _____

BIDDER PROPOSES
TO FURNISH

INTERIOR COLOR: Charcoal / Gray or equiv. _____

SEATS: Heavy Duty Split Bench Seat, (40/20/40) Cloth, with safety seat belts for (3) three persons. _____

Front passenger side assist/grab handle. _____

TINTED WINDOWS _____

AIR CONDITIONING – Manual _____

AIR BAGS: Manufacturer’s standard Driver and Passenger requested. _____

SUNVISORS: Driver and Passenger _____

FLOOR COVERING: Full, Black Vinyl _____

FUEL TANK - Single – Manufacturer’s standard _____

BOX LINER: “Rhino” spray in box liner (over the rail) _____

RUSTPROOFING: "Ziebart" brand (no exceptions) _____

SERVICE AND PARTS MANUALS: Paper or CD’s _____

LINE SHEETS/WINDOW STICKERS: Delivered loose with vehicle _____

Bidder - Please complete and return

BID SUMMARY

TITLE: FOUR (4) PICKUP TRUCKS AND ONE (1) CARGO VAN

DUE DATE: MONDAY, JUNE 30, 2014 @ 10 AM

Having carefully examined the specifications and any other applicable information, the bidder proposes to furnish all items necessary for and reasonably incidental to the proper completion of this bid. Bidder submits this bid and agrees that the bid may not be withdrawn for a period of thirty (30) days from the actual date of the opening of the bid.

Bidder understands and agrees, if selected as the successful bidder, to accept a Purchase Order / Service Order / Contract from the City and to provide proof of any required insurance.

Bidder submits this bid and agrees to meet or exceed all the City of Traverse City's requirements and specifications unless otherwise indicated in writing and attached hereto.

Bid forms are to be completed, including bid sheet, and submitted. Items not meeting specifications must be noted in the "comply" column and bidder shall fully describe every variance, exception, and/or deviation. Additional sheets may be used and submitted with bid.

Bidder is also required to submit, with the bid, the latest printed manufacturer's specifications and advertising literature on the equipment (including components) to be provided. Completed unit MUST be equipped in compliance with all applicable ANSI, OSHA, State and Federal Motor Vehicle Safety standards and regulations in effect at time of manufacture.

Bidder understands that the City reserves the right to accept any or all bids in whole or in part and to waive irregularities in any bid in the best interest of the City of Traverse City. The bids will be evaluated and awarded on the basis of the best value to the city. Criteria used will include, but not be limited to, bidder/contractor's ability, qualifications, experience, type and amount of equipment, purchase price, maintenance cost(s), insurance, resale, license and permits and overall capability meeting the needs of the City of Traverse City. The City is sales tax exempt – Government.

The Bidder certifies that it is in compliance with the City's Nondiscrimination Policy as set forth in Administrative Order No. 47 and Chapter 605 of the City's Codified Ordinances.

The Bidder certifies that none of the following circumstances have occurred with respect to the Bidder, an officer of the Bidder, or an owner of a 25% or more share in the Bidder's business, within 3 years prior to the bid:

(a) conviction of a criminal offense incident to the application for or performance of a contract;

(b) conviction of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense which currently, seriously and directly reflects on the Bidder's business integrity;

(c) conviction under state or federal antitrust statutes;

(d) attempting to influence a public employee to breach ethical conduct standards; or

(e) conviction of a criminal offense or other violation of other state, local, or federal law, as determined by a court of competent jurisdiction or an administrative proceeding, which in the opinion of the City indicates that the bidder is unable to perform responsibility or which reflects a lack of integrity that could negatively impact or reflect upon the City of Traverse City, including but not limited to, any of the following offenses or violations of:

i. The Natural Resources and Environmental Protection Act.

ii. A persistent and knowing violation of the Michigan Consumer Protection Act.

iii. Willful or persistent violations of the Michigan Occupational Health and Safety Act.

iv. A violation of federal, local, or state civil rights, equal rights, or non-discrimination laws, rules, or regulations.

v. Repeated or flagrant violations of laws related to the payment of wages and fringe benefits.

(f) the loss of a license or the right to do business or practice a profession, the loss or suspension of which indicates dishonesty, a lack of integrity, or a failure or refusal to perform in accordance with the ethical standards of the business or profession in question.

Pre-delivery Inspection: Successful bidder shall make a complete inspection of vehicle (and/or equipment) to insure it meets specifications and perform any pre-delivery service(s) required before the vehicle is delivered. Acceptance shall be subject to complete inspection and approval of the City.

Terms: Net Cash. Payment will be made as soon as possible after delivery/acceptance of vehicle/equipment. Price quoted shall include any title fee and all delivery costs to the City Garage, 625 Woodmere Ave., Traverse City, MI 49686.

Bidder certifies that as of the date of this bid, Bidder's company or Bidder is not in arrears to the City of Traverse City for debt or contract and is in no way a defaulter as provided in Section 152, Chapter XVI of the Charter of the City of Traverse City.

The City may require an in house equipment demonstration for your bid to be considered.

BID PAGE

Price quoted shall include title fee, any documentation fee, and all transportation (delivery) charges fully prepaid to the City Garage, 625 Woodmere Ave. Traverse City, MI 49686

VEHICLE #1:

YEAR, MAKE AND MODEL OF VEHICLE BID _____

COST OF VEHICLE BID \$ _____

EXPECTED DELIVERY DATE: _____
(Length of time after receipt of purchase order)

VEHICLE #2:

YEAR, MAKE AND MODEL OF VEHICLE BID _____

COST OF VEHICLE BID \$ _____

EXPECTED DELIVERY DATE: _____
(Length of time after receipt of purchase order)

VEHICLE #3:

YEAR, MAKE AND MODEL OF VEHICLE BID _____

COST OF VEHICLE BID \$ _____

EXPECTED DELIVERY DATE: _____
(Length of time after receipt of purchase order)

VEHICLE #4:

YEAR, MAKE AND MODEL OF VEHICLE BID _____

COST OF VEHICLE BID \$ _____

EXPECTED DELIVERY DATE: _____
(Length of time after receipt of purchase order)

VEHICLE #5:

YEAR, MAKE AND MODEL OF VEHICLE BID _____

COST OF VEHICLE BID \$ _____

EXPECTED DELIVERY DATE: _____
(Length of time after receipt of purchase order)

Bidder agrees that the bid may not be withdrawn for a period of thirty (30) days from the actual date of the opening of the bid.

Submitted by:

Signature

Company Name

Name and Title (Print)

Company Address

Phone Fax

City, State, Zip

Sole proprietorship/partnership/corporation

If corporation, state of corporation