

**CITY OF TRAVERSE CITY
OFFICE OF THE CITY MANAGER
ADMINISTRATIVE ORDER NO. 01**

TITLE: PERSONNEL POLICIES

DEPTS. AFFECTED: ALL (unless otherwise noted)

EFFECTIVE DATE: OCTOBER 2010

The Human Resources Department will retain an Employee Handbook which will include all Personnel Policies and will be provided to all City employees.



R. Ben Bifoss, City Manager

History: These policies include previous Executive Orders, and other policies pertaining to City personnel.

Cross-Ref: