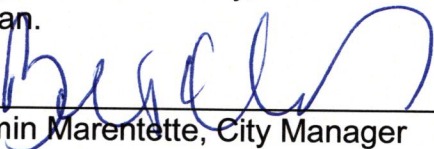
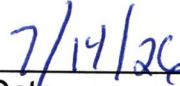


	CITY OF TRAVERSE CITY ADMINISTRATIVE ORDER TITLE: Establishment of the Mobility Infrastructure Department	POLICY NO: AO-74
		SUBMITTED BY: Kristine Bosley
		APPROVED BY: Benjamin Marentette
Adopted Date: 07/14/2026 Effective Date: 07/14/2026 Supersedes No:		HISTORY: Initial Adoption Date: 07/14/2026 Amended Date: Amended Date:
I hereby certify that this Administrative Order was authorized by the City Manager for the City of Traverse City, Governmental Center, 400 Boardman Avenue, Traverse City Michigan.		
 Benjamin Marentette, City Manager		 Date

I. Purpose:

The purpose of this Administrative Order is to establish the Mobility Infrastructure Department as the City of Traverse City's primary department responsible for the management, operation, maintenance, preservation, and improvement of the City's transportation, mobility, right-of-way, and stormwater infrastructure systems. This Order formally transitions the former Streets Department into a department whose name, mission, and organizational structure more accurately reflect its expanded responsibilities in supporting the safe, efficient, accessible, and sustainable movement of people, goods, and services throughout the City.

II. Additional Authority

This Administrative Order is issued pursuant to the authority granted to the City Manager under the Traverse City Charter, applicable City ordinances, personnel policies, budgetary authority approved by the City Commission, and all applicable federal, state, and local laws governing municipal operations and public infrastructure management. Nothing contained herein shall supersede the authority granted to the City Commission by charter or ordinance, nor shall it conflict with any collective bargaining agreement, personnel policy, or applicable law.

III. Scope/Applies to

This Administrative Order applies to all employees, operations, programs, equipment, facilities, budgets, contracts, records, and functions formerly assigned to the Streets Division and all future activities assigned to the Mobility Infrastructure Department.

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This Order applies to all City departments and employees whose work involves coordination with transportation infrastructure, public rights-of-way, mobility systems, stormwater infrastructure, asset management programs, public service operations, and related capital improvement projects.

IV. Responsibility

The Mobility Infrastructure Director shall provide executive oversight of the Mobility Infrastructure Department and ensure compliance with this Administrative Order. The Director and Supervisor shall be responsible for the administration, supervision, and daily operation of the Department, including personnel management, budget administration, infrastructure maintenance, emergency response coordination, asset management activities, capital project implementation, public engagement, and regulatory compliance.

Department supervisors and employees shall perform their assigned duties in accordance with established City policies, departmental procedures, applicable laws, safety regulations, and industry best practices. All City departments shall cooperate with and support the Mobility Infrastructure Department in carrying out its responsibilities when departmental coordination is required.

V. Definitions/Acronyms

For purposes of this Administrative Order, the following definitions apply:

Asset Management – The systematic process of maintaining, upgrading, and operating physical infrastructure assets in a cost-effective manner throughout their life cycle.

Mobility Infrastructure – The public facilities, systems, and assets that support the movement of people, vehicles, bicycles, pedestrians, transit users, and goods throughout the City, including streets, sidewalks, trails, bridges, parking facilities, traffic control devices, and related infrastructure.

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Public Right-of-Way – Land dedicated for public transportation, utility, drainage, access, and mobility purposes, including streets, alleys, sidewalks, easements, and related corridors.

Stormwater Infrastructure – Public drainage facilities including catch basins, storm sewers, culverts, outfalls, ditches, manholes, and associated drainage systems.

Department – The Mobility Infrastructure Department.

PASER – Pavement Surface Evaluation and Rating, a pavement condition assessment system utilized for transportation asset management planning.

VI. Statement

The City of Traverse City recognizes that modern municipal infrastructure management extends beyond traditional street maintenance and requires a comprehensive approach to mobility, accessibility, transportation safety, stormwater management, asset preservation, and public service delivery. The establishment of the Mobility Infrastructure Department reflects the City's commitment to maintaining and improving public infrastructure in a manner that supports economic vitality, environmental stewardship, operational efficiency, and quality of life for residents, businesses, and visitors.

The Mobility Infrastructure Department shall serve as the City's lead department for the operation, maintenance, and improvement of transportation and mobility infrastructure and shall promote safe, reliable, and accessible public infrastructure systems through effective planning, maintenance, asset management, and continuous improvement. The Department shall carry out its responsibilities in a manner that advances the City's strategic goals while providing responsive, professional, and customer-focused public services.