CITY OF TRAVERSE CITY SOIL EROSION AND SEDIMENTATION CONTROL

PERMIT APPLICATION

PART 91, SOIL EROSION & SEDIMENTATION CONTROL, ACT 451 OF 1994, AS AMENDED

ALL APPLICATION ITEMS MUST BE COMPLETED

CITY of TRAVERSE CITY MICHIGAN

Permit #
Date Issued
Expiration Date
Priority No.

APPLICANT: Landowner ☐ Designated Agent ☐

Name			
Address			
City	State	Zip Code	Phone
Email		Cell Phone	

SITE LOCATION INFORMATION:

Section	Town	Range	Township	City/Village	County
Subdivision	Lot No.	Tax ID Number	Street Address		

PROPOSED EARTH CHANGE: Project Type: Residential Multi-family Commercial

Describe Project		Size of Earth Change (acres or square feet)
Name of **and** Distance to Nearest Lake, Stream, or Drain	Date Project to Start	Date Project to be Completed

REASON FOR PERMIT:

SOM PA 451, PART 91 REQUIREMENTS

☐ Within 500' of Lake or Stream
Estimated Distance to lake or Stream: _____
Name of Water Body: _____

☐ Acreage (Soil Disturbance of 1 Acre or More)

For sites with 5 or more acres of disturbance and a discharge of stormwater to Waters of the State, a Notice of Coverage through EGLE is required

- Resident & Commercial Low Priority $50.00*
- Resident & Commercial Mid Priority $100.00*
- Resident & Commercial High Priority $150.00*

*Fee includes Review of Application & Plans, issuance of permit and inspections.
Low Priority: 1-2 Inspections
Mid Priority 3-16 inspections (min. once every 2 weeks)
High Priority 16+ inspections (min. once every 2 weeks or within 24 hrs. of a rain event

PARTIES RESPONSIBLE FOR EARTH CHANGE

PROPERTY OWNER of Record (Include Warranty Deed for properties purchased less than 3 months ago)

Name of Landowner (if not provided in Box No. 1 above)		Address	
City	State	Zip	Area Code/Telephone Number
Name of Individual "On Site" Responsible for Earth Change	Company Name	Email	
Address	City	State	Zip Code	Area Code/Telephone Number

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, applicable local ordinances, and the documents accompanying this application. The applicant is responsible for contacting EGLE to determine whether additional permits are required for the project and for securing any such permits prior to commencement of work.

Landowner's Signature	Print Name	Date
Designated Agent's Signature*	Print Name	Date

* Designated agent must have a written statement from landowner authorizing him/her to secure a permit in the Landowners name

* **For questions regarding permit application, please contact John McWethy from the City Engineering Department at (231) 922-4467.**

updated 8/2025

To develop an effective sediment control plan, the following information is required. Incomplete applications will not be processed.

1) Soil information: _____

2) Where the earth will be taken from and spoils placed: _____

3) Predominant land features *(ex. stream banks, trees, wetland, etc.):* _____

4) Slope information *(ex. if property at earth change rises 8' in 100' then slope is 8%):*

☐ No slope (less than 2%) ☐ Greater than 2%, but less than 10% ☐ Greater than 10%

5) Timing and sequence*:*

Temporary SESC measures placed _____
Excavation will begin: _____
Excavation phase II (if applicable): _____
Seeding/permanent measures installed _____
Final inspection, followed by removal of temporary measures: _____

6) Temporary SESC measures (*check all that apply)*:

☐ Silt fence
☐ Straw blanket(s)
☐ Sediment log(s)
☐ Waddle(s)
☐ Slope erosion control devices
☐ Storm drain protection bag(s)

Other: _____

7) Maintenance schedule for temporary measures: *(check all that apply)*

☐ Check all devices before *and* after storm events
☐ Remove back-filled debris from silt fence once it is 50% filled
☐ Leave grass unmown between project and water for greater protection
☐ Empty sediment from storm drain protection bag(s)
☐ Immediately replace damaged silt fence(s) or other sediment control device(s)
☐ Replace straw/mulch over exposed soils when wind or storms remove

Other: _____

8) Permanent SESC measures to achieve soil stabilization: (*check all that apply)*

☐ Install shrubs, trees, or other deeply rooted native plants to protect landscape
☐ Seed and mulch site no more than 5 days after final grade is achieved

Other: _____

REQUIRED

9) Soil Erosion and Sedimentation Control Plan included? ☐ YES ☐ NO

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

Part 91, Soil Erosion and Sedimentation Control Plan

Minimum Requirements **Project:** _____

Rule 1703 Requirement	Included in Plan?*	Comments
Map with scale: 1" = 200' or less, or indication of exact distances between noted features on site plan, including site location sketch	Yes ☐ No ☐	
Legal description of property (town, range, section, quarter-quarter section)	Yes ☐ No ☐	
Proximity of any proposed earth change to lakes and/or streams	Yes ☐ No ☐	
Predominant land features	Yes ☐ No ☐	
Slope description or contour intervals	Yes ☐ No ☐	
Soils survey or written description of the soil types of the proposed exposed land area	Yes ☐ No ☐	
Description and location of the physical limits of each proposed earth change	Yes ☐ No ☐	
Description and location of all existing and proposed on-site drainage and dewatering facilities	Yes ☐ No ☐	
Timing and sequence of each proposed earth change	Yes ☐ No ☐	
Location and description for installing and removing all temporary SESC measures	Yes ☐ No ☐	
Description and location of all proposed permanent SESC measures	Yes ☐ No ☐	
Maintenance program for all permanent SESC measures and designation of person responsible for maintenance	Yes ☐ No ☐	

***If no is checked above, the plan must be revised to include the missing element prior to submittal/approval.**