

## **ADDENDUM NO. 2**

### **TO SPECIFICATIONS AND PLANS FOR THE CITY OF TRAVERSE CITY**

#### **WEST END BEACH PARKING LOT REPAIR AND MDNR GRANT #TF22-0162 BATHROOMS PROJECT**

BIDS DUE: Thursday, March 6, 2025 10:00AM

ISSUED: February 27, 2025

This Addendum is issued prior to receipt of bids to provide for certain changes and clarifications to the Specifications and/or the Drawings, as herein specified, and is hereby made a part of the Contract Documents and shall be taken into consideration in preparing the Proposal. All other conditions remain the same.

Receipt of this addendum must be noted in the place provided on the Bid Form and dated February 27, 2025

ADDENDUM:

#### **PLAN/SPECIFICATION CLARIFICATIONS:**

1. Question: *would just like to confirm that the sewer starting at the clean out will be 6" reduced down to 4" from the new cleanout on the South end of each building running to the North end of the buildings. Plumbing sheets CR-17 and KD-20 show this. I also have noted that the floor drains are 2" Sch-40.*

Answer: Yes, we specified 6 inch leads up to the first cleanouts at the buildings. After that the plumbing will be in accordance with the building plans.

2. Question: *For permitting for this project there is standard language in the provisions in regards to contractor covering cost. For this project will the following be required by the City from us. Water, Sewer, Electrical, Mechanical, SESC along with any other I may have missed?*

Answer: The contractor is responsible for all fees for permits from the Grand Traverse County Construction Code Office and TCLP as applicable. Fees for City permits (Land Use and SESC) will be waived.

A project application form is attached for use in obtaining a Land Use Permit. This permit is required before application to the GTC Construction Code office. The Parcel ID field can be left blank. Submit completed applications to:

Dave Weston  
Planning & Zoning Administrator  
(231) 922-4464  
[dweston@traverscitymi.gov](mailto:dweston@traverscitymi.gov)

A soil erosion and sedimentation control permit application is attached. This permit is required before removals or earth moving activities begin. The contractor is the designated agent. The construction contract will serve as authorization for the contractor to secure the permit in the City's name. Submit completed applications to:

John McWethy  
Public Services Assistant  
(231) 922-4467  
[jmcwethy@traversecitymi.gov](mailto:jmcwethy@traversecitymi.gov)

3. Question: *I am reaching out to confirm that the city will be providing initial staking for the West End Beach Parking Lot Repair and MDNR Grant #TF22-0162 Bathrooms Project? On the specs it informs that the engineer will furnish the contractor with one set of lines, grades and measurements.*

Answer: The Contractor is responsible for all construction staking in accordance with Section 824 of the Michigan Department of Transportation 2020 Standard Specifications. The lines, grades and measurements are shown on the project plans including benchmarks. The plans in digital format (.dwg) will be made available to the Contractor upon request. This clarification supersedes Section 2 (Lines and Grades for Construction) of the Supplemental Specifications and Special Provisions.

4. Question: *I have been asked to offer pricing for the hand dryers on your project. I was sent 2 building plan drawings. I saw where 4 dryers are required. I did not see any hand dryer specification. Do you have a specification we should satisfy?*

Answer: The hand dryers are included in the pre-manufactured bathrooms. Substitutions will not be considered.

5. Question: *What size service? Assuming 120/240V Single Phase, 100 AMP is the minimum.*

Answer: The electrical service panels will be included with the pre-manufactured bathrooms. A panel schedule, and other electrical notes/details, are included in the facility plans included in the project specifications.

6. Question: *Who brings power to the Meter base or is the service fed from an existing power panel?*

Answer: Please refer to the Special Provision for Power Service included in the specifications. The source of power is shown on the plans. Coordination with Traverse City Light and Power is required.

7. Question: *What size casing is it and do you know the total depth of the well?*

Answer: The existing monitoring casing size and well depth is unknown.

All other conditions of this Invitation for Bids remain the same.

Bidders must acknowledge receipt of this amendment. Acknowledgement must be shown in the spaces provided herein or on the bid form in the Invitation for Bids, and must be receipted before the time set for receiving bids, **Thursday, March 6, 2025, 10:00 am** local time, at the place of bid opening at the office of **The City Engineer, 400 Boardman Avenue, Traverse City, MI. 49684.**

FAILURE TO ACKNOWLEDGE RECEIPT OF THIS AMENDMENT WILL CAUSE REJECTION OF BID.

Dated: \_\_\_\_\_

Sincerely,

Alexander R. Yockey, PE  
Deputy City Engineer

ACKNOWLEDGED:

Bidder: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_



**CITY OF TRAVERSE CITY**  
Engineering & Planning Departments  
400 Boardman Ave - Traverse City, MI 49684 - 231-922-4460

**Project Application Form**

*Electronic submission of complete sets of site plans/building plans required  
(paper copies required only upon request).*

Project Address: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Parcel ID: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Is Applicant also Owner: ☐ Yes ☐ No: \_\_\_\_\_

Is Applicant also the Contractor: ☐ Yes ☐ No

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Project Description: \_\_\_\_\_

Project Schedule: Start date \_\_\_\_\_ Completion date \_\_\_\_\_ Location: ☐ Front ☐ Rear ☐ Side

New utility hook-ups required? ☐ Yes ☐ No

Will this project require any on street parking where it is not currently permitted? ☐ Yes ☐ No

Fees will be paid by: ☐ Applicant ☐ Contractor ☐ Owner ☐ Other \_\_\_\_\_

For Right-of-Way Permits - Choose one:

☐ Providing Bond (Please issue Bond Refund to: ☐ Owner ☐ Contractor ☐ Applicant ☐ Other \_\_\_\_\_)

☐ Special Assessment -In lieu of posting a bond to ensure the restoration of the right-of-way, street, alley, or other public place following completion of the work done pursuant to this permit, I (we) consent to a special assessment pursuant to Section 232.04 of the City's Codified Ordinances in the amount of the labor, material or services incurred by the City in restoring the public right-of-way, street, alley, or public property to its former condition in the event that the right-of-way, street, alley, or public property is not restored to its former condition as required by Section 1024.04 of the City's Codified Ordinances.

Applicant/Owner's Signature \_\_\_\_\_ Contractor's Signature \_\_\_\_\_

In signing this application the applicant/property owner agrees to all "Terms & Conditions" for all permits issued, including on site inspections by City of Traverse City Zoning, Planning, Engineering and Assessing officials, necessary to ascertain compliance, completion and value of the content of the permit(s).

**(Internal Use Only)**

**CITY PERMITS/APPROVALS REQUIRED**

Yes	No	Permit Type	Permit #	Fee
[ ]	[ ]	Land Use Permit	_____	_____
[ ]	[ ]	Right of Way Permit	_____	_____
[ ]	[ ]	Right of Way Bond	_____	_____
[ ]	[ ]	Soil Erosion Permit	_____	_____
[ ]	[ ]	Stormwater Runoff Control Permit	_____	_____
[ ]	[ ]	Fire Review	_____	_____
[ ]	[ ]	Utility Review	_____	_____

Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Planning/Zoning

Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Engineering

ROW Distribution: ☐ Fire ☐ Police ☐ Water/Sewer ☐ Streets ☐ Parks ☐ DDA ☐ Parking Completed By: \_\_\_\_\_

# CITY OF TRAVERSE CITY SOIL EROSION AND SEDIMENTATION CONTROL

## PERMIT APPLICATION

PART 91, SOIL EROSION & SEDIMENTATION CONTROL, ACT 451 OF 1994,  
AS AMENDED

### ALL APPLICATION ITEMS MUST BE COMPLETED

Permit #
Date Issued
Expiration Date
Priority No.

**APPLICANT:** Landowner ☐ Designated Agent ☐

Name			
Address			
City	State	Zip Code	Phone
Email		Cell Phone	

### **SITE LOCATION INFORMATION:**

Section	Town	Range	Township	City/Village	County
Subdivision		Lot No.	Tax ID Number	Street Address	

**PROPOSED EARTH CHANGE:** Project Type: Residential Multi-family Commercial

Describe Project		Size of Earth Change (acres or square feet)
Name of <b>and</b> Distance to Nearest Lake, Stream, or Drain	Date Project to Start	Date Project to be Completed

### **REASON FOR PERMIT:**

#### **SOM PA 451, PART 91 REQUIREMENTS**

- ☐ Within 500' of Lake or Stream  
**Estimated Distance to lake or Stream:** \_\_\_\_\_  
Name of Water Body: \_\_\_\_\_
- ☐ Acreage (Soil Disturbance of 1 Acre or More)

### **PARTIES RESPONSIBLE FOR EARTH CHANGE**

**PROPERTY OWNER** of Record (Include Warranty Deed for properties purchased less than 3 months ago)

Name of Landowner (if not provided in Box No. 1 above)		Address	
City	State	Zip	Area Code/Telephone Number
Name of Individual "On Site" Responsible for Earth Change		Company Name	Email
Address	City	State	Zip Code
			Area Code/Telephone Number

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, applicable local ordinances, and the documents accompanying this application.

Landowner's Signature	Print Name	Date
Designated Agent's Signature*	Print Name	Date

\* Designated agent must have a written statement from landowner authorizing him/her to secure a permit in the Landowners name

\* For questions regarding permit application, please contact John McWethy from the City Engineering Department at (231) 922-4467.

**To develop an effective sediment control plan, the following information is required.  
Incomplete applications will not be processed.**

1) Soil information: \_\_\_\_\_

2) Where the earth will be taken from and spoils placed: \_\_\_\_\_

3) Predominant land features (*ex. stream banks, trees, wetland, etc.*): \_\_\_\_\_

4) Slope information (*ex. if property at earth change rises 8' in 100' then slope is 8%*):

☐ No slope (less than 2%)      ☐ Greater than 2%, but less than 10%      ☐ Greater than 10%

5) Timing and sequence:

Temporary SESC measures placed \_\_\_\_\_

Excavation will begin: \_\_\_\_\_

Excavation phase II (if applicable): \_\_\_\_\_

Seeding/permanent measures installed \_\_\_\_\_

Final inspection, followed by removal of temporary measures: \_\_\_\_\_

6) Temporary SESC measures (*check all that apply*):

☐ Silt fence

☐ Waddle(s)

☐ Straw blanket(s)

☐ Slope erosion control devices

☐ Sediment log(s)

☐ Storm drain protection bag(s)

*Other:* \_\_\_\_\_

7) Maintenance schedule for temporary measures: (*check all that apply*)

☐ Check all devices before *and* after storm events

☐ Empty sediment from storm drain protection bag(s)

☐ Remove back-filled debris from silt fence once it is 50% filled

☐ Immediately replace damaged silt fence(s) or other sediment control device(s)

☐ Leave grass unmown between project and water for greater protection

☐ Replace straw/mulch over exposed soils when wind or storms remove

*Other:* \_\_\_\_\_

8) Permanent SESC measures to achieve soil stabilization: (*check all that apply*)

☐ Install shrubs, trees, or other deeply rooted native plants to protect landscape

☐ Seed and mulch site no more than 5 days after final grade is achieved

*Other:* \_\_\_\_\_

**REQUIRED**

9) Soil Erosion and Sedimentation Control Plan included?    ☐ YES    ☐ NO



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY  
**Part 91, Soil Erosion and Sedimentation Control Plan**

**Minimum Requirements**

**Project:** \_\_\_\_\_

Rule 1703 Requirement	Included in Plan?*	Comments
Map with scale: 1" = 200' or less, or indication of exact distances between noted features on site plan, including site location sketch	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Legal description of property (town, range, section, quarter-quarter section)	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Proximity of any proposed earth change to lakes and/or streams	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Predominant land features	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Slope description or contour intervals	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Soils survey or written description of the soil types of the proposed exposed land area	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Description and location of the physical limits of each proposed earth change	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Description and location of all existing and proposed on-site drainage and dewatering facilities	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Timing and sequence of each proposed earth change	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Location and description for installing and removing all temporary SESC measures	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Description and location of all proposed permanent SESC measures	Yes No <input type="checkbox"/> <input type="checkbox"/>	
Maintenance program for all permanent SESC measures and designation of person responsible for maintenance	Yes No <input type="checkbox"/> <input type="checkbox"/>	

**\*If no is checked above, the plan must be revised to include the missing element prior to submittal/approval.**