



City of Traverse City Park or Public Land Use High Impact Permit

Pursuant to the City of Traverse City Park and Public Land Use Policy, the following parks or public land are hereby permitted to be utilized on:

Wednesday, September 16, 2026 from 3pm – 9pm

Park/Public Land: **Hull Park (Emergency Relocation: F&M Park)**

Event Name: **TCPD Resilience Night**

Permit Holder: **Traverse City Police Department** (Applicant: Jennifer Holm)

Exclusive use is not granted. However, the City of Traverse City hereby authorizes the use of the above-named Parks and Public Land during the time period indicated above subject to the following terms and conditions.

1. The Applicant shall furnish to the City Clerk's office a certificate of insurance for submit Comprehensive General Liability Certificate in the amount of \$1 million per occurrence along with an endorsement to the policy naming the City of Traverse City as additional insured. If alcohol is being served but not sold, the applicant shall furnish to the City Clerk's Office a Certificate of Insurance for \$1 million host liquor liability, naming the City of Traverse City as additional insured. If alcohol is being sold, the applicant shall furnish to the City Clerk's Office a Certificate of Insurance for \$1 million liquor liability, naming the City of Traverse City as additional insured. The City Clerk may require additional insurance coverage.
2. The Applicant shall be liable for all damages both to property and person and shall defend, indemnify and hold harmless the City, its officers, agents, and employees from any and all claims, liabilities, losses, damages, actual attorney fees, and settlement expenses resulting or arising out of or in connection with the performance of the act for which this permit is issued. The obligations to defend indemnify and hold harmless shall exclude only those matters in which the claim arises out of allegations of the sole negligence or act of the City, its officers, agents or employees.

3. The Applicant shall reimburse the City for expenses such as police, fire, streets, and others as agreed upon between the City and the applicant and will be billed accordingly.
4. The application is attached hereto and made a part of this permit. In the event that any term, clause or provision of this Permit conflicts with any term, clause or provision contained in any attachments hereto, this Permit's terms shall prevail.
5. The tent/canopy membrane material shall be non-combustible, flame resistant, or treated in an approved manner in accordance with the State Building Code. On-site inspection will be done by the Fire Marshal; it is the responsibility of the Permit Holder to arrange such inspection at least seven (7) days prior to the event.
6. The Applicant shall comply with all federal, state, county and city rules and regulations; nothing in this permit shall be construed to grant a waiver from any such regulations.
7. The Applicant is responsible for any cleanup following this event and any damage done to City property and will be billed accordingly.
8. If there is any staking done, the Applicant shall contact MISS DIG (1-800-482-7171) and the City's Parks and Recreation Superintendent (231-922-4910, extension 114) at least five (5) days prior to such staking.
9. The rights granted by this permit are revocable at the will of the City of Traverse City, and the Applicant waives any right to claim damages or compensation in the event that this permit is revoked.
10. This permit may not be transferred or assigned.

Attached:

 X Application
 X Site Plan
 X Narrative

Date: August 31, 2026

Issued by



Sarah Lutz, City Clerk

February 15, 2013

Drafted by: Benjamin Marentette

City of Traverse City
Application for High Impact Community Events
In Parks and Public Land,
and/or City Streets



(For events in streets that are conducted for a residential purpose or where a street closure is not needed, a Non-Major Street Use Permit Application should be completed instead of this application)

Please submit 90 days prior to event (application must be submitted sooner for reservation requests – see Parks and Public Land Use Policy and Street Use Policy for Community Events).

Title of Event: Traverse City Police Department RESILIENCE Night

General Nature of your Event Stigma reduction & harm reduction event for all ages

Name of For-Profit Organization, if any: _____

Name of Non-Profit Organization, if any (a non-profit organization is required for Street Use applications):

Traverse City Police Department

Expected Number of Participants: 100-500

Authorized Representative (Applicant): Jennifer Holm

Business Address: 851 Woodmere Ave, Traverse City, MI 49686

Email: jholm@traversecity Phone Number: 231-631-9263

Authorized Co-Representative (If applicable): Lauren Reed

Business Address: Catholic Human Services, 1000 Hastings St. Traverse City MI 49686

Email: gtcdrugfreecoalition@gmail.com Phone Number: 231-241-4701

Additional Contact Person(s) during Event (name & phone): Captain Adam Gray,
231-995-5150

Restrictions regarding the number of High Impact Events allowed in City Parks/Public Land according to City Policy:

- High Impact Events are prohibited in all city parks on Memorial Day and Labor Day and the preceding Friday, Saturday and Sunday and on July 3, July 4 and July 5 of each year.
- Aside from the National Cherry Festival, High Impact Events are prohibited in July in Clinch Park and the Open Space.

For Parks/Public Land (such as parking lots), excluding streets:

Name of Park(s) or Public Land(s) Requested: Hull Park

Official Date(s) and Time(s) of Event: Wednesday, Sept. 16, 4p-8pm

(If relocation is needed due to construction, F&M Park will be used instead.)

All Date(s) requested, including set up and tear down: Wed, Sept 16, 3pm-9pm

For Streets:

Street(s) section(s) requested to be closed: _____

Official Date(s) and Time(s) of Event: _____

All Date(s) and Time(s) requested, including set up and tear down: Wed. Sept 16

1. Will you be setting up significant infrastructure, such as tents, large structures, stages, or amusements? *If setting up tents or large structures, the structure's material shall be non-combustible, flame resistant or treated in an approved manner in accordance with the Michigan Building Code. If a tent or structure has an area in excess of 200 square feet or a canopy is used that is in excess of 400 square feet, it may not be erected before first obtaining a permit from the Fire Marshal. You must contact the Fire Marshal to obtain information regarding a site plan that meets regulatory requirements as well as to schedule an on-site inspection, at least 7 days before your event.*

☒ Yes - Tent Size(s): _____ Other Structures: stage
☐ No

2. Will you be staking or driving anything into the ground such as tents?

☐ As of September 2019, for safety reasons, as a result in the procedures for marking underground utilities, the city prohibits driving anything into the ground within any city park (e.g. staking) until we have identified exactly where all underground utilities are located.
☐ No

3. Do you have any tents or other structures that need to be held down?
☒ Yes If yes, recognizing that, as outlined in Question 2, staking in city parks is prohibited, how will you weigh down the tents or other structures (i.e. using sand bags or water weights) sand bags, weights (10x10 tents)
☐ No
4. Are you setting up equipment such as tables, portable toilets, public address systems, chairs, etc.?
☒ Yes stage, bounce house
☐ No Also dept. please keep bathrooms open in the park
5. Will there be any water events?
☐ Yes, *DNR Permits may need to be obtained; please contact the local DNR Office.*
☒ No
6. Are you using Flames/Fires/Pyrotechnics?
☐ Yes, *additional insurance may be required as well as a hold harmless waiver. Please contact the City Clerk's Office to obtain specific requirements in advance. You shall also contact the Fire Marshal to obtain information regarding regulatory requirements.*
☒ No
7. Do you need electricity services?
☒ Yes, *some parks do not offer electricity; please confirm with Parks and Recreation. **Open Space electrical panels contact National Cherry Festival at (231) 947-4230*
☐ No Please turn on bathrooms' power
8. Will there be any entertainment or amplified music?
☒ Yes, *Compliance with the City's Noise Ordinance is required. For questions, please contact the Noise Control Officer.*
☐ No
9. Will you be utilizing a generator?
☒ Yes, *Contact Bruce Remai at Grand Traverse County Construction Code. 231-995-6047 or bremai@grandtraverse.org.* bounce house
☒ No
10. Will you need to rent barricades from the City?
☐ Yes, indicate quantity: _____, *Please contact the Streets Division Superintendent to rent your barricades. All barricades must be picked up and returned to Streets Division at 625 Woodmere Avenue. Please indicate placement on the site plan.*
☒ No
11. Will you be utilizing signs for your event?
☐ Yes, *approval must be provided by Zoning Administrator.*
☐ No
12. Will you be selling any merchandise/food/drink on sidewalk?
☐ Yes, *a Sidewalk Display of Merchandise Permit is required – contact City Clerk's office*
☐ No

Food Vendors: Burger Eatin Bastard, Babcia's Corner, and Anywhere Ice Cream

13. Will there be any food served, sold, or will there be Mobile Food Vendors?
☒ Yes, served, NOT sold. *You may need a permit from the Grand Traverse County Environmental Health Department Office.*
☒ Yes, sold utilizing a Mobile Food Vendor. *For Mobile Food Vendors a permit is required. *Note: Mobile Food Vendors are not permitted in City Parks or on City property unless the City Park or Property is listed on the Map of City Property where Mobile Food Vending is Generally Allowed. Visit <https://www.traverscitymi.gov/userfiles/filemanager/h6uqfw5sp5uo000mtrvf/> to view this map.*
☐ No
14. Will there be alcohol? *Please note that some parks do not allow alcohol and that glass is not permitted on beaches; See attached regulation summary.*
☐ Yes, served and/or sold.
☒ No
Additionally, if the entity that will be serving the alcohol is different from the applicant, please provide the following information:
Contact person's name: _____
Organization name: _____
Organization mailing address: _____
Contact telephone number: _____
- Insurance Requirements for Alcohol being served or sold:**
A Certificate of Liquor Liability Insurance in the amount of \$1 million per occurrence, naming the City of Traverse City as additional insured is required. The certificate must list the following as certificate holder: City of Traverse City, 400 Boardman Avenue, Traverse City, MI 49684.
15. Will you be providing shuttle bus services?
☐ Yes, *please contact Parking Administration to coordinate services and also describe pick up and drop off points in narrative.*
☒ No
16. Is this a free event to the public? **Note: An event is not granted exclusive right to a City Park and shall be open to the general public without charge. A participant fee may be charged – for example, a person may walk through a vendor showcase, but would be charged a fee to participate in activities associated with the vendors.*
☒ Yes
☐ No, *please include an outline of ticketed events and prices in the Narrative.*
17. If charging a fee for activities associated with your event within a park, do you acknowledge that the park cannot be completely closed to the general public?
☒ Yes
☒ Not applicable
18. **For Open Space Only:** No High Impact Event in the Open Space may use more than two quadrants. Please refer to the attached map *Open Space Quadrant Layout*. Please circle which quadrant(s) your event will be utilizing (maximum of 2): **North South East West**

19. A detailed Narrative which fully describes all activities of your event, including a timeline from set-up to tear-down, is required. Did you attach the required Narrative?

☒ Yes
☐ Not yet, but I understand the requirements
☐ I need guidance, please

20. **A site plan is required.** Please attach a site plan depicting the location of all of the following, including any other relevant information:

(A) Tents;	(I) Vehicle/Trailer Parking at event site – include the purpose of the vehicles/trailers;
(B) Table and Chairs;	(J) Portable Toilets - to the greatest extent possible, they shall be located so that they cannot be seen by outside spectators;
(C) Public Address system;	
(D) Stages;	
(E) Flames/fires/pyrotechnics;	
(F) Vending;	
(G) Barricades;	
(H) Police;	

- 21a. Will you be closing any sections of streets?

☐ Yes
☒ No

If yes, you will need to work with the City Clerk's Office to submit a barricade plan that is logistically viable, and deemed acceptable by the Police, Fire, and Streets Departments.

Did you do so?

☐ Yes, I have verified my barricade plan with the City Clerk's Office
☐ Not yet, but I know exactly what is required for my plan
☐ I need guidance, please
☐ Not applicable

- 21b. Are you closing street(s) within the boundaries of the Downtown Development Authority (DDA)/Central Business District?

☐ Yes
☒ No

If yes, the city requires that you submit a petition of support; the City Clerk's Office will provide you with a database and instructions on what is required. This requirement does not apply to events which close the street for less than one hour or events conducted/sponsored by the Downtown Traverse City Association.

ALL HIGH IMPACT EVENT HOLDERS – Please read and adhere to the following requirements:

- (a) With the exception of Low Impact Events where nothing is being set up in the park, the Applicant shall furnish to the City a certificate of insurance for Comprehensive General Liability in the amount of \$1 million per occurrence along with a separate page Endorsement to the policy naming the City of Traverse City as Additional Insured. If alcohol is being served or sold, the Applicant shall furnish to the City a certificate of insurance for liquor liability in the amount of \$1 million per occurrence policy, naming the City of Traverse City as additional insured. The City Clerk may require additional insurance coverage.
- (b) The Applicant shall be liable for all damages both to property and person and shall defend, indemnify and hold harmless the City, its officers, agents, and employees from any and all claims, liabilities, losses, damages, actual attorney fees, and settlement expenses resulting or arising out

of or in connection with the performance of the act for which this permit is issued. The obligations to defend indemnify and hold harmless shall exclude only those matters in which the claim arises out of allegations of the sole negligence or act of the City, its officers, agents or employees.

- (c) For winter events, the Applicant shall contact the Street Division Superintendent to address removal of snow
- (d) For Street Use Permits, at least two weeks before the event, the Applicant shall notify in writing all affected property owners and occupants along the route of the closure. The notice shall include the name of the event, a description of the event, time period, and the name and telephone number of a contact person.
- (e) The Applicant shall maintain a 20' wide center lane (10' on both sides of the center line) for emergency vehicles.
- (f) The tent/canopy membrane material shall be non-combustible, flame resistant, or treated in an approved manner in accordance with the Michigan Building Code. On-site inspection will be done by the Fire Marshal. The Applicant must contact the Fire Marshal at least 7 days before the event.
- (g) If displaying pyrotechnics, a unique site plan which meets regulatory requirements as well as an on-site inspection by the Fire Marshal is required.
- (h) For Street Use Permits, the Applicant shall provide watchmen and flagmen as may be necessary for the safety and convenience of the public and shall furnish all barricades, signs and lights necessary to protect the public and/or such additional barricades, signs and lights as required per part VI of the current Michigan Manual of Uniform Traffic Control Devices (MMUTCD).
- (i) The Applicant shall reimburse the City for expenses such as police, fire, streets, and others as agreed upon between the City and the applicant; the Applicant will be billed accordingly.
- (j) The Applicant is responsible for any cleanup needed following the event and any damage done to City property will be billed accordingly.
- (k) The rights granted by this permit are revocable at the will of the City of Traverse City, and the Applicant waives any right to claim damages or compensation in the event that this permit is revoked.
- (l) If issued, a permit may not be transferred or assigned.
- (m) Unless otherwise waived in writing by the City Clerk, the applicant shall not place anything on the sides of non-motorized pathways that would create less than a 2' clear zone on both sides.

The undersigned, declares and says he/she wishes to be permitted to perform the operation, service or act stated hereon and that the statements made above are true and correct to the best of his/her knowledge and belief, he/she will comply with all provisions of the ordinances and policies of the City of Traverse City (hereafter "City") relative to the operation, service or act for which the permit is requested, and agrees to hold the City free and harmless from all liability which may be imposed upon it, to reimburse the City for all expenses of litigation in connection with the defense of claims as such liability and claims may arise because of negligence in the performance of the work or act for which the permit was issued.

The undersigned acknowledges that the City may revoke a permit if the city determines information regarding the event was not accurately conveyed to the City on this application document or if the City's ordinances or policies are violated; and by signing, waives any claims of liability, financial or otherwise, against the City should a permit be revoked.

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the city from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Date: 3/31/26

Authorized Applicant Representative:

Jennifer L. Holm
(Please print name)

[Signature]
(Signature)

🚚 Food Truck
X = 10x10 tents (sand bags/weights)
O = Tables for event

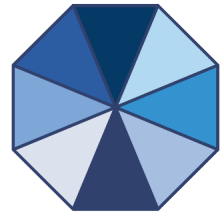




Traverse City Police Department

RESILIENCE

Program



Overview

TCPD RESILIENCE Night

A stigma reduction and harm reduction event for all ages

White Coat, Black Robe, Silver Badge, Orange Jumpsuit, Blue Jeans, Red Tie, and everyone in between. Join us for a fun, interactive evening featuring food trucks, live music, kid-friendly activities, and community vehicles, while building new perspectives, compassion, inclusion, and safety for all.

The Traverse City Police Department RESILIENCE Night is a stigma reduction and harm reduction event designed for all ages. Attractions include city vehicles such as police cars, fire trucks, the GTSO BearCat, dump trucks, and cement mixers; a kid zone featuring face painting and a bounce house; food trucks; and live music from artists in recovery. This event is designed to draw a crowd, encourage engagement with community partners, and keep attendees for the programming. The 61 community partners of the RESILIENCE Program will have an opportunity for an Expo, explaining their services. A re-entry event will provide an opportunity for event participants to simulate the first four weeks out of jail or prison and back into the community. Stories of people in recovery, a debrief of stigma for all people, an overview of the RESILIENCE Program, and a Narcan/naloxone training will take place on the stage. Participants can even “walk a mile in someone’s shoes” along the Boardman Lake Trail with a guided event flyer and color-coded wrist bands.

Activity Narrative

The RESILIENCE Night event will take place in Hull Park. In the event of rain, this event will move entirely to the Traverse Area District Library. We ask for use of the bathrooms and electric at the park throughout this event. The boat lunch will be unaffected. Individuals will park at either the library or Department of Public Services building; there will be signage to cross at the light to discourage railroad crossings. From the road, the public may see a decorative banner near the library and balloon arches on their property. Along Hannah Ave, there will be vehicle attractions to include police, fire, and public service trucks as described in the parallel parking spaces, and up to four food trucks near the north end of the road. Specific food trucks will be named once secured but will have health department licensure. They will sell food, and may offer incentives for food vouchers for RESILIENCE Program participants. Within Hull Park, there will be a stage (dimensions to be determined) and chairs, as well as tables north of the stage used for the re-entry simulation. South of this set up, there will be a bounce house using a generator; Bruce Remai to be contacted. To the east of the Boardman Lake Trail, RESILIENCE Program partner tents will be set up with up; these will not exceed thirty 10'x10' tents within park boundaries and will be secured using sand bags or weights. Alcohol will not be involved in this event. The stage will be powered from the electric near the bathrooms using a long, secured electric cord. The stage will feature events, such as the narcan training, and music, along with announcements. Hannah Ave. will remain open for traffic; individuals will be expected to form lines in the grass and not on the road.

Timeline

Events occur concurrently in different places within the park, with hourly programming and a buffet of choices for engagement events.

3:00pm - Partners arrive, set up tents, tables, chairs and stage. Expo available for partners to meet and greet other service providers.

4:00pm - The event will open with the kid zone and attraction activities, including music and the expo. Formal programming will begin at 5:00 pm. Attraction, expo, and kid zone activities remain active throughout the event.

5:00pm - TABLES: First hourly re-entry simulation event (30m), STAGE: overview of RESILIENCE Program (20m), STAGE: stories of people in recovery (20m), STAGE: stigma reduction activity 1 (20m)

6:00pm - TABLES: Second hourly re-entry simulation event (30m), TRAIL: walk a mile activity (30m), STAGE - key partners overview (housing, substance use, mental health) with Q&A (30m), STAGE - live music from artists in recovery (30m)

7:00pm - TABLES: Third hourly re-entry simulation event (30m), STAGE: Narcan training (30m), STAGE: stigma reduction activity 2 (30m)

8:00pm - Event concluded, partners remove tents and clean trash, materials are picked up from rented companies

* In the event of rain, this event will move entirely to the Traverse Area District Library.