

ADDENDUM NO. 1

PROJECT: 2023 Harding Parking Structure and Old Town Parking Structure Conditions Assessment and Restoration Project.

BIDS DUE: Thursday, August 24, 2023 at 1:00p.m

This addendum is issued prior to the receipt of proposals to amend the RFP as follows:

Question 1: The time posted on the bid website shows the dates and time the RFP is due Thursday, August 24, 2023 by 1:00am. We wanted to clarify that based on the RFP, it was supposed to say 1:00 pm.

Answer 1: Yes, it should be 1:00 PM and not 1:00 AM.

Question 2: The RFP states on page (6) that we must include the “Proposal Sheet with “Not to Exceed” project cost and all addendum forms”. I wanted to clarify if that Proposal Sheet was the form included on page (11) of the RFP and if so, would there be one provided for the Old Town Garage?

Answer 2: Yes, page 12 “Required” should be “Required Services Old Town” and the same as page 11 “Required Services Hardy”

Question 3: In Attachment B, the schedule, what is the “52 + 24 = 76” days mean? Is this the total days of construction? Defining the number of days of construction would help get more consistent bids.

Answer 3: 52 + 24 incorrectly indicates the constructions calendar days. The actual calendar days should be 54+112=166 calendar days using the dates in the schedule

Question 4: Is there an estimated project budget for this work?

- It is difficult to estimate a fee for design without knowing the scope of work involved. An estimated project budget would give us an idea of the anticipated size of the project.

Answer 4: The RFP is for the conditions assessment. The year 1 funds for repairs are \$200,000 per facility. The budget will be amended as necessary in order to fund and complete all repairs that need immediate attentions. The report includes identifying two additional phases of repairs and providing estimates. This will allow for better planning in the budget for future repairs.

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Question 5: Are we to assume construction will start in May 2024 and finish in November 2024 (with no work occurring between June 23 and July 14) as indicated in the tentative schedule in Attachment B of the RFP?

- If so, will restoration projects occur at both structures during this time?

Answer 5: Yes, and yes.

Question 6: The bidder selected to perform the conditions assessment will provide estimates for one restoration project and estimates that will be included in the budget for future restoration projects. Future projects will be evaluated closer to when the work will be completed.

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Question 7: Is there an anticipated number of site visits to be performed by the consultant during construction?

Answer 7: The consultant should expect to make site visits are required. If the construction is going smoothly progress checks should be enough. If construction is not going as planned, the consultant should plan to make weekly progress checks.

All other conditions of this Request for Proposal remain the same.

Consultants must acknowledge receipt of this amendment. Acknowledgement must be shown in the spaces provided herein, and must be received with the proposal, **Thursday August 24, 2023 at 1:00 P.M.**, local time, at the place of proposal opening at the office of **The Office of the City Manager, 400 Boardman Avenue, Traverse City, MI. 49684.**

FAILURE TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WILL CAUSE REJECTION OF PROPOSAL.

Sincerely,



Timothy J. Lodge, P.E.
City Engineer

Dated: _____

ACKNOWLEDGED:

Consultant: _____
By: _____
Title: _____

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