

## **Voucher Program Specialist**

Traverse City Housing Commission ("TCHC") is seeking qualified applicants for the skilled and position of Voucher Program Specialist. This position administers the Commission's HUD-based Voucher programs. The Program Specialist must be able to read, interpret, implement and enforce complex regulations and rules in accordance with applicable Federal and local guidelines. Must possess excellent organizational, writing, mathematical and people skills (especially with diverse populations).

Associate or bachelor's degree. 2+ years experience with HUD voucher program(s) preferred. Join a small, friendly work environment in beautiful Traverse City! Wage range \$65,000-72,000/annually DOQ with excellent benefits. Job Description available upon request.

Resume and cover letter due by 4:00 PM EST, July 9, 2025. Please submit resume and cover letter to: Traverse City Housing Commission, 150 Pine Street, Traverse City, MI 49684 or e-mail: [kfulmer@tchousing.org](mailto:kfulmer@tchousing.org).

TCHC is an Equal Opportunity Employer.