



Announcement No. 24-030

October 7, 2024

INTERNAL/EXTERNAL POSTING
MAINTENANCE TECHNICIAN
PARKING SERVICES DEPARTMENT
GME Grade Classification 3

Under direct supervision, performs routine tasks to maintain, repair, clean and install equipment or machinery and parking operational devices within facilities and systems under the control of the Traverse City Parking System. Must be available for irregular hours scheduled during events. Must be available for rotating remote support and on-call schedule. Inspects, repairs and maintains the electrical, plumbing, mechanical, HVAC, snow melt boilers, elevator troubleshooting, electric vehicle charging stations and other related systems in all Traverse City Parking Services facilities as directed by the Parking Director. Starting wage is \$22.46 per hour.

Competitive benefits package including the following: Defined benefit pension with a 1.5% multiplier & a deferred 457 retirement program with a 6% employer contribution. 12 paid holidays, 3 types of paid time off banks, health insurance, health savings account, IRS-qualifying health care savings plan, life insurance, dental & vision insurance.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

Education, Training and Experience:

- High School graduation or GED.
- 18 months of education and training beyond high school level in general maintenance and repair, or closely related area.

Licensing and Other Requirements:

- Valid Michigan Driver's License.
- Must be open to irregular work hours including early mornings, nights and weekends and some holidays.
- Must be available for rotating remote support and on-call schedule.
- Must reside in and maintain principal residence within 30 miles from the nearest city limit, within twelve months of the date of hire.

Knowledge of:

- Knowledge of common hand and machine tools, and basic mechanical repairs.
- Knowledge of applicable City policies and procedures related to safety and parking meter operations
- Knowledge of cash handling and collection procedures

TO BE CONSIDERED CANDIDATES MUST SUBMIT COMPLETED APPLICATION to the City of Traverse City, Human Resources Office, 400 Boardman Avenue, Traverse City, MI 49684 or via email to jobs@traversecitymi.gov. Application can be found at www.traversecitymi.gov/jobs/ Internal applications are due by **5:00 PM Monday October 14, 2024.**