

ADDENDUM NO. 1

PROJECT: Preliminary Design for Brownfield Watermain and Street Reconstruction Project

BIDS DUE: April 24, 2026, at 5:00 pm

This Addendum is issued prior to receipt of bids to provide for certain changes and clarifications to the Specifications and/or the Drawings, as herein specified, and is hereby made a part of the Contract Documents and shall be taken into consideration in preparing the Proposal. All other conditions remain the same.

This addendum Question and Answers is issued prior to the receipt of proposals to amend the RFP as follows:

QUESTIONS:

Survey Questions:

Question 1: Will there be a CAD file available for the survey available in Autocad Civil3d?

Answer 1: See Attachment C in the proposal. This 2017 file will be used for updating in this project.

Question 2: Has an existing topographic surface been completed for the survey?

Answer 2: Yes in 2017 and needs to be updated.

Question 3: Can a summary be provided for construction work along these routes that has been completed since the 2017 survey?

Answer 3: No major construction work has taken place in the project limits since 2017 with exception to the removal of the traffic island at Boardman Avenue and State Street and “Two way conversion” on State Street. There are some new driveways and or approaches that will need to be reviewed.

Engineering Questions:

Question 1: Are Soil Borings / Pavement Cores (provided by others) planned for the entire length of the Project Influence Area, supporting watermain soil borings and Sanitary Sewer borings as well as green infrastructure for storm sewer improvements? (RFP Page 1 Paragraph 2). “Geotechnical investigation will be provided by others”.

Answer 1: Yes, the boring depths are to 20' or 2' below static water elevation and the scope includes but isn't limited to pavement cores, soil type, photos, and coring log. The RFP map is located on the City website under The Engineering Department, Bids & RFPs. On the left select 2026 Results Archive and click apply. Results are "RFP: 2027-2028 STREET RECONSTRUCTION SOIL BORING WITH GEOTECHNICAL REPORT"

Question 2: Are any Traffic Signal Improvements planned for the scope of work at intersections?

Answer 2: Not at this time.

Question 3: Do we need to perform any warrant studies?

Answer 3: Not at this time

Question 4: Preliminary Design is assumed to bring this project through 30% Base Plan Existing Conditions to a 60% designed plan set with design that project stakeholders have buy-in on. Is the intention of the Preliminary Design to have the plans developed to a point to submit for EGLE permit for Sanitary / Water, or is the EGLE Permitting to be completed in Final Design? (RFP Page 4 under bullet point 4.1.3).

Answer 4: Yes, The intention is to have the planimetric ready for the City to begin the permit process; water and sanitary sewer utilities necessary for permitting. The City will design the utility profiles and execute the permit process.

Question 5: Any NEPA or SHPO requirements?

Answer 5: There are no SHPO or NEPA requirements.

Question 6: Are any grading permits or ROW anticipated, if encountered addressed as an additional expense?

Answer 6: Grading permits and additional ROW will be advised to the city as a part of this process. Procurement will be an additional expense to be discussed or negotiated later.

Question 7: Does traffic need to be maintained within the work zone or can detours be utilized?

Answer 7: Traffic will need to be maintained within the work zone. Temporary lane closures or lane shifts may be used as work moves.

Question 8: Will on-street parking be replaced?

Answer 8: This will be determined through the process.

Question 9: Any upgrades to the traffic signal at Cass St and State St?

Answer 9: None within this project

Question 10: Completing the entire intersection of Cass St and State St?

Answer 10: Yes, this project will replace the intersection with a similar structure to 8th and Cass, 8th and Union, and State and Union. Limits and drainage improvements are necessary to facilitate this work. The City has details and past projects for reference.

Question 11: Will the city investigate the existing water service material?

Answer 11: The City has records of this material held in the Sewer Water Maintenance Department.

Question 12: Are there any trees and sidewalk that are required to be retained?

Answer 12: This will be determined through the public process.

Question 13: What treatment is conceptually designed for the mid-block crossing on State Street? RRFB/HAWK/etc?

Answer 13: The State street crossings will be similar to the Front St Crossings in location and style with modifications for longevity. The City will assist with this.

Public Engagement questions:

Question 1: Has the City conducted public engagement for street reconstruction or utility projects in this area previously? If so, are there lessons learned or community concerns from those processes that the consultant should be aware of?

Answer 1: Yes there are many public processes in the State Street corridor and other streets. There are no known issues or concerns at this time.

Question 2: What is the current status of community support for the bicycle facilities identified in the Mobility Action Plan for these streets? Are there known concerns from businesses or residents about potential parking or lane changes?

Answer 2: This would be determined through the process.

Question 3: For the three public meetings, does the City have a preference for format, such as open house, workshop, presentation with Q&A, or is that for the consultant to propose?

Answer 3: This would be determined by the consultant with a goal to reach as many opinions as possible.

Question 4: Is the City open to temporary street demonstrations or tactical installations to help the public experience design alternatives before a preferred option is selected?

Answer 4: The City is open to many types of outreach, this could be a proposal for the process but is neither required nor expected.

Environmental Investigation questions:

Question 1: The RFP includes providing a scope and budget for completion of Phase I and II Environmental Site Assessments (ESAs) and development of an Environmental Management Plan and Section 2017a Compliance Analysis (Due Care). Typically, a Phase II Environmental Site Assessment (ESA) is site specific and the associated scope, including the number and techniques (hand auger vs drill rig) used for sampling, types of samples (soil, groundwater, or soil gas), and required laboratory analytes (VOCs, SVOCs, metals, PFAS, etc.) are developed based on specifics of the recognized environmental conditions (RECs) identified in the Phase I ESA report. RECs could vary and include below grade tanks, current/ historical adjacent parcel uses (fuel station/ auto repair/ dry cleaner, etc.), groundwater/ vapor plumes, impact urban fill, etc. The number of the types of sites to be evaluated could also vary (i.e., two vs four or more tanks). The REC evaluations and specific laboratory results findings also drive components of the Environmental Management Plan and Section 2017a Compliance Analysis (Due Care). Without the Phase I being completed for the RFP, it seems there is not a specific scope that would be comparable for bidders to evaluate and provide responses to develop a scope and budget that could be evaluated equally. Can the City provide a site-specific scope, request unit rates for bidding, or assume that a change order would be warranted to conduct the Phase II, due to the number of unknowns. This would allow city staff to evaluate responses to the RFP evenly.

Answer 1: We have provided an amended bid form to clarify the intent of the costs associated with this work. The City is looking for costs for a Phase 1 and Construction Management Plan. Phase 2 will have a \$20,000.00 value placeholder to be reevaluated after the Phase 1 and Construction Management Plan is completed.

All other conditions of this Invitation for Bids remain the same.

Bidders must acknowledge receipt of this amendment. Acknowledgement must be shown in the spaces provided herein or on the bid form in the Invitation for Bids, and must be received before the time set for receiving bids, **April 24, 2026 at 5:00 pm** local time, at the place of bid opening at the office of **The City Engineer, 400 Boardman Avenue, Traverse City, MI. 49684.**

Alternatively, emailed bids will be accepted. Please indicate in the subject line of your email that you are submitting a “Sealed Bid” together with the project description “**PROPOSAL FOR PRELIMINARY DESIGN FOR BROWNFIELD WATERMAIN AND STREET RECONSTRUCTION**” and submit your emailed bid to tcmanage@traversecitymi.gov before **April 24, 2026 at 5:00 pm**.

Receipt of this addendum must be noted in the place provided on the Legal Status of Bidder and dated with the above referenced bid date.

FAILURE TO ACKNOWLEDGE RECEIPT OF THIS AMENDMENT WILL CAUSE REJECTION OF BID.

Dated: _____

Sincerely,

Zach Cole, P.E
Civil Engineer II

ACKNOWLEDGED:
Bidder: _____
By: _____
Title: _____