

Announcement No. 25-025

July 11, 2025

INTERNAL/EXTERNAL POSTING**PARKS LABORER****PARKS & RECREATION DIVISION****GME Grade Classification 1**

Responsible for performing manual labor using a variety of hand and power tools and equipment required in tree trimming, grounds keeping, landscaping and maintenance in parks and cemeteries. Duties include preparation, inspection, and maintenance of Hickory Hills and Oakwood Cemetery. Responsible for cutting down, pruning, or trimming branches, leaves, and roots from trees to prevent damage and destruction or for aesthetic purposes. Maintains service records such as hours of equipment operation, tree maintenance performed, jobs completed, etc., and reports to supervisor identifying problem areas and corrective suggestions.

Ensures compliance and adherence to safety precautions and regulations required of co-workers and seasonal staff. Corrects potentially hazardous conditions for co-workers and citizens while executing assignments. Regularly checks equipment for proper performance and makes minor adjustments when called for. Reports all equipment maintenance requirements to supervisor. This is a full-time union position. Starting Pay is \$22.23 per hour.

Competitive benefits package including the following: Defined benefit pension with a 1.5% multiplier & a deferred 457 retirement program with a 6% employer contribution. 12 paid holidays, 3 types of paid time off banks, health insurance, health savings account, IRS-qualifying health care savings plan, life insurance, dental & vision insurance.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- ✓ High School Diploma or equivalent.
- ✓ Possess and maintain a valid driver's license.
- ✓ Thorough knowledge of the practices, materials, and methods used in tree felling, tree spraying, and tree trimming.
- ✓ Thorough knowledge of the planting, cultivating, transplanting, pruning, and shearing of trees and shrubs.
- ✓ Good knowledge of the safety precautions associated with such work.
- ✓ Skill in trimming and felling trees, skill in the use of the equipment of the trade.
- ✓ Ability to work at considerable height under dangerous conditions;
- ✓ Adheres to all safety practices and policies
- ✓ Ability to deal with public/customers in a positive and professional manner.
- ✓ Ability to consistently demonstrate sound ethics, good judgment and confidentiality of information.

TO BE CONSIDERED CANDIDATES MUST SUBMIT COMPLETED APPLICATION to the City of Traverse City, Human Resources Office, 400 Boardman Avenue, Traverse City, MI 49684 or via email to jobs@traversecitymi.gov. Application can be found at www.traversecitymi.gov/jobs/ Internal applications are due by **5:00 PM Friday July 18, 2025**.

Traverse City is an Equal Opportunity Employer