



Announcement No. 24-005

March 6, 2024

## **CIVIL ENGINEER I ENGINEERING DEPARTMENT**

Under the direct supervision by the Deputy City Engineer, the Civil Engineer I work involves project responsibility for municipal engineering projects. Work involves responsibility for the application of engineering skills and knowledge to challenging engineering projects in conjunction with the design, construction, inspection, evaluation, or maintenance of public infrastructure or municipal projects. Work assignments allow for independent judgment in planning, data acquisition, and analysis or in making technical decisions and are performed under the general supervision of the City Engineer, or designated staff.

The expected hiring range is \$68,358.14 - \$73,226.94 DOE (the full salary range is \$66,046.51 – 86,970.64). Competitive benefits package including the following: Defined benefit pension & deferred 457 retirement program (City offers 4% guaranteed with up to 6% matching of employee's gross pay). 11 paid holidays, 3 types of paid time off banks, health insurance, health savings account, health care savings plan, life insurance, dental & vision insurance.

### **Required Knowledge, Skills, Abilities and Minimum Qualifications:**

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

#### **Education, Training and Experience:**

- ✓ Bachelor's degree in Civil Engineering or a closely related field from an accredited college or university.
- ✓ Two or more years' experience in engineering, design, or inspection experience on municipal projects, additional experience using Autodesk Civil 3D and Geographic information systems (GIS) applications preferred.

#### **Licensing and Other Requirements:**

- ✓ Shall be certified by the State of Michigan to monitor Part 91 of the Soil Erosion and Sedimentation Control Program of the City within 90 working days of the date of hire.
- ✓ Possess and maintain a valid driver's license
- ✓ Must have passed the Fundamentals of Engineering (FE) Exam.
- ✓ Must reside in and maintain principal domicile within 30 miles from the nearest city limit within twelve months of hire.

#### **Knowledge of:**

- ✓ Expertise and knowledge of the principles and practices of plan review and inspection.
- ✓ Knowledgeable in the field of Civil Engineering sufficient to demonstrate the ability to perform the essential functions of the position.
- ✓ Knowledge of Engineering principles and practices; applicable local, state and Federal statutes, rules, codes, regulations, requirements, City of Traverse City's policies and procedures, and other governing documents

**TO BE CONSIDERED, CANDIDATES MUST SUBMIT RESUME, COVER LETTER, AND COMPLETED APPLICATION** to the City of Traverse City, Human Resources Office, 400 Boardman Avenue, Traverse City, MI 49684 or via email to [jobs@traverscitymi.gov](mailto:jobs@traverscitymi.gov). First review of applications Wednesday March 27, 2024

*Traverse City is an Equal Opportunity Employer*