

Announcement No. 22.013

April 8, 2022

Seasonal Water/Sewer Maintenance Worker

Reports directly to the Water/Sewer Maintenance Superintendent. Perform variety of maintenance tasks, including cleanup, repair and outside grounds maintenance of equipment and facilities.

Essential Job Functions:

Daily operations/tasks performed include:

- ✓ Scrape and paint fire hydrants.
- ✓ May assist with water tap installations. Assists with televising, assist valve turning, opening valve boxes and turning valves on or off using valve key.
- ✓ Assist Service Technician with meter/remote installations, wiring, using a hammer drill, wire cutters, screw driver, pipe wrench, valve box wrench, water key valve.
- ✓ Make maps from measurements taken from footprint of dwelling to water shutoff box.
- ✓ Will be required to operate tap machines, air hammers, #2 shovels, and other work related hand tools.
- ✓ Working in office, answering phones, taking messages, etc.
- ✓ May be required to help set up barricading lights, light arrow, barrels, cones, barricades and signs.
- ✓ Clean up of excavated sites, black dirt, mulch, apply seed, etc.
- ✓ Winterizing fire hydrants, staking or pulling stakes in spring.
- ✓ Perform building maintenance.
- ✓ Loading and unloading meters, parts, supplies, etc.
- ✓ Perform janitorial duties.
- ✓ Perform outside grounds maintenance work.
- ✓ Scrape, stain and paint buildings.
- ✓ Clean, wash and restock trucks.
- ✓ Perform other duties as assigned by Water/Sewer Maintenance Superintendent.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- ✓ Must be at least 18 years of age.
- ✓ Must have a valid State of Michigan driver's license.
- ✓ Construction experience is preferred.

This is a seasonal position that works Monday thru Friday 7:00AM – 3:00PM during summer and 8:00AM – 4:00PM during fall (generally May through October). The wage range is \$13.00-\$17.00.

TO BE CONSIDERED CANDIDATES MUST SUBMIT A COMPLETED APPLICATION to the City of Traverse City, Human Resources Office, 400 Boardman Avenue, Traverse City, MI 49684 or via email to citypers@traversecitymi.gov. **Accepting applications until position is filled.**

Traverse City is an Equal Opportunity Employer